YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   THEIVANAI AMMAL COLLEGE FOR WOMEN

- Name of the Head of the institution   Dr M BRINTHA

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone No. of the Principal   04146259674

- Alternate phone No.

- Mobile No. (Principal)   9150200522

- Registered e-mail ID (Principal)   info@tacw.in

- Address   CHENNAI - TRICHY TRUNK ROAD SALAMEDU,VILLUPURAM

- City/Town   Villupuram

- State/UT   Tamil Nadu

- Pin Code   605401

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy)   24/02/2009

- Type of Institution   Women

- Location   Rural

- Financial Status **Self-financing**

- Name of the IQAC Co-ordinator/Director **Ms. S Akila**

- Phone No. **04146259294**

- Mobile No: **9150200522**

- IQAC e-mail ID **principal@tacw.in**

3.Website address (Web link of the AQAR (Previous Academic Year) http://www.tacw.in/uploaded_files/AQAR-2019-2020.pdf

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.tacw.in/uploaded_files/2.3.4_TACW_Calendar_%202020_2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.20**	**2019**	**28/03/2019**	**27/03/2024**
Cycle 2	**A**	**3.08**	**2012**	**05/07/2012**	**04/07/2017**
Cycle 1	**A**	**90**	**2003**	**16/09/2003**	**15/09/2008**

6.Date of Establishment of IQAC **05/04/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Science Departments/Dr.J.KALAIMATHI	**DST-FIST LEVEL 0**	**DST**	**01/08/2018**	**4500000**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI View File

9.No. of IQAC meetings held during the year   9

- Were the minutes of IQAC meeting(s) and   Yes
  compliance to the decisions taken
  uploaded on the institutional website?

- If No, please upload the minutes of the   No File Uploaded
  meeting(s) and Action Taken Report

10.Did IQAC receive funding from any   No
funding agency to support its activities during
the year?

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Teaching, Learning and Evaluation during COVID-19 - a. Online Teaching & Learning: Online Teaching is conducted efficiently through Microsoft Teams by utilizing the tools such as e-PG Pathshala, Virtual Labs in a class Google Classroom etc. Each student and faculty were given unique log in ID for online class. For effective transformation of teaching, Online Quiz, PowerPoint Presentation and videos were used for effective teaching and learning process. By Using the provision available in the Microsoft team, students can record the class which can be utilized on any time and learn from any place. Teacher can able to share their PPT, Digital Library, and You tube content while they handle the class and also uploaded their file content. College is collaborated with Amrita Vishwa Vidyapeetham, Kerala to avail the various tools for learning, including additional Web-Resources, Video-Lectures, animated demonstrations and self-evaluation at the undergraduate level and post graduate level. b. Examinations in Pandemic: The paradigm shift was to host the data in cloud-based servers to have completed access from anywhere and as a consequence, to be able to carry out routine work like data entry and declaration of results remotely. This was of immense help to college during the pandemic period – COVID19 for the conduct of online examinations and declaration of timely results in spite of lockdown restrictions. The Examination cell ensured quality of online examinations during the pandemic through safe-browsers provided by Mastersoft ERP through CIMS portal. Online Continuous Internal Assessments (CIA) and End Semester Examinations (ESE) was conducted for the sessions Nov.2020

& April 2021.

Virtual Outreach Programme: Our College has conducted virtual outreach programme through online during Covid-19 period. 11 Service Clubs of our college adopted 11 villages in and around villupuram district. It has made a contribution of Rs.50,00,000 to the Government of Tamilnadu towards Covid-19 Relief Fund and 1000 kgs of free rice and groceries worth Rs.75000 to about 300 persons as relief to the poor and needy which will benefit about 100 families. In order to protect the lives of students and faculty members, our college conducted vaccination camp and 100% vaccination was made during the year.

Institution's Innovation Council (IIC) Activities: The college has been officially registered in the MoE's IIC (Institutions' Innovation Council of MoE's Innovation Cell) with IIC No: IC202115692.

Seed Money to faculty for publication of research Articles: 157 research articles were published in Scopus Indexed Journals / Elsevier / Springer / EBSCO / Pubmed, Web of Science, UGC Approved Journals and other journals. One faculty awarded Ph.D., Degree. College encouraged the faculties for their contribution with seed money.

OBE - Preparation of Programme structure in line with LOCF: Major Revision was made in Programme Profile and the Course Structure Based on the feedback Collected from all the stakeholder for the inclusion of LOCF. Faculty members were oriented and enriched with outcome based education with an external expert before framing the Curriculcum. The POs, PSOs and Course outcomes were framed by the Departments and taken to the Board of Studies and Academic Council and got approval. This will be Implemented from 2021-2022 academic year onwards.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Revision of CIA & ESE Assessment Pattern	In View of Covid-19, Formative and Summative assessments QP Pattern, Maximum marks and Duration was revised both for odd and even semester.
Organization of Webinar	Academic enrichment was accomplished by organizing series of webinars by all the departments in various topics. Both faculty and students benefitted through the programme
Fresher's day orientation through You tube	Fresher's day was organized and had a live telecast with the resource person Dr.Parveen Sulthana, Motivational speaker. Through this programme nearly 1500 students and parents were benefited.
Conduct of Academic Council Meeting	Conducted Academic Council meeting XII on 23.09.2020 & 24.09.2020.
Usage of DST FIST Instrumentation centre	Hands on training was provided to all final year students (245) of Physics, Chemistry and Biochemistry
Autonomy proposal preparation	Autonomus proposal was submitted to UGC on 06.06.2020
Orientation Programme on fourth Curriculum Revision.	Two faculty development programme was organized for fourth curriculum revision
Academic and Research Activities	27 academic programmes encompassing National seminars, Webinars and FDP. Nearly 1500 students and 100 faculties were benefitted.
Collaboration activity with IBM	Nearly 1000 Students registered in IBM Course and got Certificate

CIA Practical through Microsoft teams	College is collaborated with Amritha Virtual lab. For the conduct of practicals Virtual lab was utilized as one of the tool and given the practical skills to the students through Microsoft teams app.
Registration for Self Study paper	980 Students completed IBM course as self study under extra credit.
Women's Day Celebration	Three Women Entrepreneurs and One invited speaker were invited for Women's day celebration on 8th March 2020
TACW Innovation Hub	Through TACW innovation hub, nearly 16 Ava products (Siddha Mooligai, Herbal shampoo, Handmade paper bags, Alovera, Phenol & Soaps etc.,) was produced by the students and displayed for sale within the campus
Career Expo 2020	250 Students registered in virtual career expo and 75 students were placed
Procedure for Conduct of ESE April 2021	Guidelines for the conduct of online ESE was evolved and passed in IQAC, approved by Academic Council
Online CIA Practical and Theory I UG & I PG April 2021.	Continuous Internal Assesments (CIA) both for theory and practical was done in online via CIMS portal with unique student and faculty login ID and Password.

13.Was the AQAR placed before the statutory body?   Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
XII Academic council Meeting	23/09/2020

14.Was the institutional data submitted to AISHE ?   Yes

- Year

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• Designation	Principal
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14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2020-2021	31/03/2022

15.Multidisciplinary / interdisciplinary

Curriculum Based Courses:

- Each department is offering one Multidisciplinary / Interdisciplinary within the curriculum which includes Core Elective Courses, Non Major Electives, Projects, Value Education and Soft Skill.
- For instance interdisciplinary / multidisciplinary courses like Cyber Security, Nanoscience, Mozhipeyarppiyal, Fuzzy Set & Systems and Pharmaceutical Biochemistry etc.
- Student Induction Programme (Fresher's day) was organised to orient the students about various avenues during the course of study.

Online Courses:

- Students are encouraged and registered in NPTEL / Spoken Tutorial Courses irrespective of their discipline under extra credit earning provision to widen the knowledge.

Value Added Course:

- All the departments are offering one certificate and one diploma course to enhance the skill and placement in collaboration with external agencies (Creative Writing, Drama, Effective Communication, Business English etc.)

Others:

- College also collaborated with TNOU (Community College)

offered various certificate courses.

16.Academic bank of credits (ABC):

Departments have signed MoUs with Industries and Corporates for Student Exchange Programmes in the form of Workshops, Training Programmes, Seminars and Internships.

17.Skill development:

- Core Courses offered in Semester V & VI of UG and Semester III and IV of PG focuses on skill development in their discipline. In addition Soft Skill Courses are provided in semester II, III & IV of UG to develop the abilities of the students like communicative, personality development, career kills and life coping skills under value education.
- Along with this to train the students, we made the students to undergo online internship.
- Value added courses also offered in online as skill enhancing course to empower the students beyond the domain of study. (Big data, Laptop services, Science lab octave, Mobile phone services, etc.)
- Business lab and workshops are incorporated in the curriculum of Bachelor of Business Administration and Commerce.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The college offers two Indian language Tamil & Hindi under part I for under graduate programmes.
- The knowledge of Indian Culture has been deepened through the courses Tamizhaga Varalarum Panpadum, Nattupuravial, Sanga Illakiam etc by the department of Tamil. The department also makes the students to perform drama, mime, speech as workshop activity (Payirchipattarai) to transfer the south Indian culture, heritage and civilization.
- The college has exclusive Fine Arts cell where it takes a pride to organize various Indian festivals like Pongal, Diwali and Christmas and Religious Harmony day to impart Indian culture among the students and also performs.
- Students were encouraged to participate in the webinars during COVID organized by Tamil departments of our college and other colleges to promote the Indian culture.
- College and two faculties have received kalai Thai & Seva Rathna Award in recognition of contribution made by 100 Tamil students and faculty through essay writing competition.

- College has planned to collaborate with Samara State Institute of Culture, Russia to promote Indian Traditional culture activities.
- Certificate and diploma courses on Yoga, Beauty Culture and Karate are designed to imbibe the universal values.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As a new initiative of the year the IQAC has took an effort to introduce Outcome based education to the departments by conducting an orientation programme to the Faculties on Learning Outcome Based Education (LOCF) in 2020. Then incorporated in the curricula with definite PO, PSO and CO using revised Bloom's taxonomy as stated in the TACW OBE manual. The new curriculum included content and activities facilitating in-depth subject knowledge, research skills, entrepreneurship, employability skills and service learning to foster the holistic development of the students. The skills were promoted through student centric learning like internships, experiential learning, field trips, research projects and seminars. Each program offered by the College provides an apt combination of content and activities to ensure maximum attainment of the Course Outcomes (COs), Programme Specific Outcomes (PSOs) and Programme Outcomes (POs).

20. Distance education/online education:

Knowledge transformation using ICT as educational tool has made significant improvement by incorporating MOOCs & FOSS courses initially under extra credit earning provision only for the interested students (Nov.2016) and making mandatory within the curriculum (Nov.2019). In association to this the college has collaborated with NPTEL, IIT, Chennai & Spoken tutorial, IIT, Bombay and established as nodal centers. 721 of students are benefitted out of these platforms.

During pandemic

Due to COVID 19 pandemic the college in engulfed with online teaching and learning process. In accordance to this all the classes were conducted in online platform via Microsoft team's app with unique log in ID and pass word both for the students and teachers. Both teachers and students were oriented before the commencement of classes about the access of online portal.

The college also collaborated with Amirta Vishwa Peedam, Kerala for virtual lab. Through this platform Physics, Chemistry & Biochemistry have undergone their practical courses as one of the

learning aid.

Post Pandemic

In the post-pandemic period, wherein the transition from online to offline has been the great challenge both for the students and teachers which pushed into blended learning. The videos, PPT and e materials were uploaded in the Microsoft teams for effective transformation of blended learning. Continuous internal Assessments and End Semester Examinations are also conducted in online to make the students more comfortable.

The conduct of online education has proved the College's potential to constructively engage students.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**23**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	**2493**

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	**889**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**2378**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**553**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**110**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**110**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**650**
4.2 Total number of Classrooms and Seminar halls	**71**
4.3 Total number of computers on campus for academic purposes	**350**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**46034772**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Outcome Based Education was developed by the college in 2020 and will be implemented from 2021 onwards with the approval of academic council. Each programme had its own Programme outcomes, Programme Specific Outcomes. The designed curriculum has specific course objectives and Course Outcomes in accordance to the global needs.

The curriculum was developed based on the feedback collected from the stake holders (Students, Alumnae, Teachers, Experts and Employers) and they are consolidated by the feedback committee and submit the report to the dean of academics. The suggestions were analyzed and revisions are carried out and validated by Internal Quality Assurance Cell of the college.

Outcomes are measured based on the course wise, programme wise pass percentage and pursuing higher studies & placement. Students were undergone virtual Internships, Hands-on-training and Online courses offered by NPTEL courses and Spoken Tutorial due to COVID 19 pandemic under extra credit earning provision. Conferences and Video Conferencing are organized by the departments that address current needs at local/ regional/ national and global. To fulfill the local societal needs students also made to participate in extension activities in online mode.

MoU was made with external agencies for value added courses to fulfill the job opportunities at national level.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://drive.google.com/file/d/1t69r1pSC8Mls_24CagJwFqqbzZqLMgqR/view?usp=sharing

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

23

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

412

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In order to have a superior combination of different disciplines common courses like Value Education,Soft Skills, Environmental Studies and Gender Studies have been acquainted with give an all encompassing perspective of the cross-cutting issues to empower the students to imbibe values and address the requirements of the general public. The course targets acting dependable stewardship towards the earth and its natural resources. Human values are inculcated through extension activities and these activities are carried out through 10 Clubs under part V extension activities.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

29

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1514

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

390

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.tacw.in/uploaded_files/FEEDBACK CONSOLIDATE%20REPORT20202021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.tacw.in/uploaded_files/FEEDBACK CONSOLIDATE%20REPORT20202021.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

828

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

650

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The teaching-learning environment of TACW is keen to assess the ability of students after admission and give appropriate training based on their academic needs. The institution organized Fresher's Orientation Programme659 students participated through online. and Bridge courses were conducted for the first year students after their admissions for 5 days, 587 students were benefitted. The alumni and the resource person help in motivating the students during this orientation programme. It inculcates positive-attitude and competitive-spirit.The effective academic and personal

mentoring system helps the college to generate a student profile and identifies both slow and advanced learners. Progress of students continuously monitored.

Slow Learners

- Remedial Classes are conducted to improve the academic performance, absentees and students who participate in sports and other activities.
- Academic and personal counseling are given by the tutor, mentor and the counseling cell.
- Bilingual explanations and discussions are imparted after the class hours for better understanding.
- Provision of simple and standard lecture notes/course materials.

Advanced Learners

- Providing training for Competitive-exam,Skill Development Programme like Communicative English, and Aptitude.
- Encouraged to enroll in MOOC Courses,and participate and present papers in various Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions.
- Assignment, Projects and Student Seminars are given on contemporary topics.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1QS6Goo6y2 3MGNybwku60BRK1oySKUEjH/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
05/10/2020	2493	110

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The TACW focuses on the student-centric methods to enhance effective learning skills among students.Faculty members adapt unique learning activities as follows.

Experiential Learning: Each department conducts add-on programs to support students. The institution imparts the practices to enhance creativity and cognitive levels of the students.

- Summer Internship - provides hands-on-training.
- EXPO-Exhibited new working modelsdiscipline-wise.
- Industrial Visits-to get exposure in different fields.
- Value Added Courses offered by the experts to develop their skills and to get placement

Participatory Learning: Students participated in various activities such as seminar, group discussion, Poster-presentation, projects, and the skill based value added courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills, such as

- Seminar Presentation enrichtechnical skills,118 Studentsparticipated, 221 students presented andpublished papers in various conferences and journals.
- MOOC Programs - 549 students registered in NPTEL/SPOKEN-TUTORIAL/SWAYAM etc,

Problem-Solving Methods: Departments encouraged the students to enhance problem solving skill through invited-lectures, video-conference, and webinar. Institution motivated the students to join MOOC courses related to problem solving skills, Participate in various inter-college & intra-college technical fests and other competitions such asRegular Assignments based on problems,Mini Project development,Case studies Discussion,Class presentations, & Debates.

File Description	Documents
Upload any additional information	[View File]()
Link for additional Information	https://drive.google.com/file/d/19Mm51EDHC tWlseBlsaCNBNN-zBJJ96pE/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

TACW has adopted ICT-enabled techniques in classroom education, equipping each department with smartboards and projectors, and providing high-speed Wi-Fi. During COVID-19 lockdown, Mastersoft ERP facilitated online classes and facilitated smoother communication with students. Individual teams ID had been given to the faculty and students for online class. Video and PPT sessions were prepared to transmit content effectively, and practicals were conducted using online tools.

Online Teaching

- TACW AMRITA VIRTUAL LAB NODAL CENTRE is used to provide high quality remote laboratory access in Science disciplines students and teachers.
- IIT Virtual Lab(Computer Graphics, Operating System, Database Languages etc.,) is used to conduct labs through simulations and to check the individual practicals performed by students.
- The online learning environments are designed to train students in open problem-solving activity through MOOC Platform (NPTEL,SPOKEN TUTORIAL SWAYAM, etc)
- Media lab facility is used to create video lectures and upload in appropriate platforms and used as extra learning resources for students.
- Digital Library resources (Mastersoft ERP)
- Students are motivated to attend the competition, webinar, national seminar paper presentation, and various programmes through Google meet.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://drive.google.com/file/d/1mMkR0clsS oQP43lZwqeMIq7wfVhiTHFN/view?usp=sharing
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The TACW follows the academic calendar and teaching plan prepared at the beginning of each academic year/semester. The academic calendar is prepared in consultation with administrative officers and the same is approved by the management.

Academic Calendar:The Dean of Academic Affairs, coordinated by the IQAC Coordinator, consults with Principal and other administrative officers to prepare Academic Calendar for effective functioning of Institution. Academic Calendar consists of examination dates, lectures, workshops, industrial visits, holidays, festivals, etc. It monitors effective delivery of program with 100 working days. Time table coordinator prepares the time table to cover curriculum.

Teaching Plan:

Department Work done: Department activities are recorded in the soft copy of department workdone such as Course Details, Time Table, Student Details, Department Association and Programs organized by the department.

Individual Work done: Faculties record their classes and other activities in individual workdone soft-copy, which includes monthly lesson plan, record of class work, teaching plan, any deviations compensation to be record, and syllabus completion report.

Adherence to Academic Calendar & Teaching Plan;

Monitoring of department activities is carried out by the Dean of Academics and the head of the institution with the help of HoDs. The review report is discussed in College Development Council meeting and presented in faculty meeting.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

110

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

40

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

3 years 5 months

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

6 -15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

5

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Academic autonomy provides ample space for innovation in curriculum designing, periodical curriculum renewal and assessment. Assessment is an important, predictable component of learning experience and certification. It should also align with course objectives and learning inputs provided in the class. It is also a dynamic process and therefore it requires reforms.

Examination Management module is established to take care of overall examination related work of the college. The college examination software has been developed by the professionals of Master Soft ERP. It is a powerful, integrated, and easy-to-use system for computerizing the total examination work of an Institute. It is hosted on a highly secure cloud; the system is robust and able to handle large volumes of institutional data with a proper back-up disaster recovery system. It contains Pre and Post examination work such as exam Creation, exam mark patterns, exam time table, exam registration, mark entry by the faculty, result processing and printing grade cards etc.

The major reforms taken during the academic year 2020-2021 are

- Examinations in Pandemic
- Online Continuous Internal Assessments (CIA) and End Semester Examinations (ESE)

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.tacw.in/uploaded_files/2.5.3_TACW_EXAMINATION_MANAGEMENT_SYSTEM_USER_MANUAL.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme outcomes, Programme specific outcomes and Course outcomes are prepared after administrative levels based on the Revised Blooms Taxonomy. With the guidelines of the Academic Council, the Dean of Academics prepares the PO's and the templates for PSO's and CO's. The Departments prepare PSO's and CO's and passes in the Board of Studies. The learning outcomes are dispersed to the staff and students through College website. For the students, every year induction programme are organized to make them aware of the learning outcomes and also the Course in-charge will explain the CO's to the students to specify the major focus of the course. The faculty members prepare record of classwork and plan instructional strategies as per the required outcomes. The above process make sure the deliverance of information to the students from the faculty. Course attainment are assessed through CIA & ESE result analysis.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	http://www.tacw.in/uploaded_files/2.6_Final_PO_PSO_2020_2021.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Theivanai Ammal College for Women uses direct and indirect methods to assess attainment of the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). The direct methods used are submission of Semester Plans, preparation of Record of classwork and test question papers to ensure prompt accomplishment of portions and formative evaluation. These strategies are used to assess the CIA-I & II modules and Evaluation Component III and IV. A detailed Course Outcomes Blueprint is also prepared which helps in assessing the RBTL Level for each course. In order to ensure that the PO, PSO and COs are met, indirect methods such as feedback from outgoing students, alumnae, parents and employers are also taken into consideration in order to make necessary modifications in the curriculum. The

Comprehensive Viva-Voce examination is an integrated assessment system that combines written and verbal mode of assessing a student's competency. It assesses students' comprehensive understanding of key concepts, cognitive, psychomotor and affective domains, all of POs, PSOs and COs related to the same. The performance of the students is compared to a predetermined benchmark, which is usually the average performance of the students at the end of the semester.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1SqOQnnKcS1us1bvSksOEGLC5A9BYb0qK/view?usp=sharing

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

889

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://www.tacw.in/uploaded_files/2.6.3_ANNUAL_REPORT_2020_2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.tacw.in/uploaded_files/FEEDBACKCONSOLIDATE%20REPORT2020 2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Theivanai Ammal College for women (A) is dedicated to the promotion of scientific research and propagation of new knowledge to the society. The college is an established Research Centre offering doctoral degree in 7 disciplines under Thiruvalluvar university, The research departments in science are equipped with instrumentation facilities procured using DST- FIST funds over the years . The research activities of TACW College are directed by a well-defined research policy. The policy serves as a vision document for furthering the research potential of the institution. The Research Policy defines strategies to promote research, ensures research ethics and professionalism in research conducted in the campus, encourages multidisciplinary research, specifies consultancy procedures and provides guidelines for various research activities. The research policy of the college is divided into three sections: i) Research Policy ii) Research and Innovation Seed Grants Programme and iii) Research Fellowship Grants Programme .The center for Multidisciplinary Research and Innovations serves as the regulatory authority for research activities within the college, coordinated by the Dean of Research. A Research Day will be organized around the end of March every year to honour those who have contributed to research by way of patent filing, paper publication or book publication etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](View_File)
Provide URL of policy document on promotion of research uploaded on the website	http://www.tacw.in/uploaded_files/000Research_Policy.pdf
Any additional information	[View File](View_File)

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

55000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

17

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4500000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=eaasc&ItemID=kaeks
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

21

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=eaasc&ItemID=kaeks
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has created a vibrant ecosystem for innovations, creation and transfer of knowledge. Infrastructure for innovation consists of the library, space for research and academic discussions. The TACW Innovation hub of the college nurtures upcoming Start-ups. Dedicated centers for research The College has

six Research Centers (Tamil, English, Commerce, Chemistry, Computer Science, Mathematics,) dedicated to formal research and also to provide support to application and innovation. These centers conduct many events to disseminate knowledge on basic and advanced research methodology.

Entrepreneurship and Innovation

Entrepreneurship Cell mainly aim at developing a mindset of innovation and entrepreneurship through various training programmes and interactions with successful entrepreneurs and innovators. The start-ups incubated within the campus include a vermicomposting, Mushroom Cultivation

Innovation Knowledge Transfer Activities

Dedicated centers and effective collaboration with industry/institutions have enabled successful knowledge transfer through the following:

1. Conferences, Guest Lectures, webinars like IPR, Innovation and Entrepreneurship
2. Training programme for village community

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.tacw.in/uploaded_files/INNOVATION%20HUB.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

41

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

`B. Any 3 of the above`

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

`1`

File Description	Documents
URL to the research page on HEI website	http://www.tacw.in/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

`157`

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wHvA2znbP KLEgQkeFD- S2VM6CFme_xaO/view?usp=drive_link

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

35

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

66350

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File]
List of consultants and revenue generated by them	[View File]
Any additional information	[View File]

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

4

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File]
List of training programmes, teachers and staff trained for undertaking consultancy	[View File]
List of facilities and staff available for undertaking consultancy	[View File]
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

"An essential part of a happy and healthy life is being on service to others". TheivanaiAmmal College for Women, Villupuram aims to raise the social awareness among the students and motivate them to transfer their knowledge and skill for the upliftment of the rural areas.There are 10 service clubs in our college. Each clubs have

adopted a village and renders their service to them. The students of TACW create awareness among the village community by conducting many awareness programmes such as rally, Street dramas, and camps like Cancer screening test and blood donation in the adopted villages. We have created Standards club under the bureau of Indian Standards in our campus in the academic year 2020-2021to promote Science related activities among our students. We added the Extension Activities in our students' curriculum and also given credits for it. We have also received the amount of Rs. 50,000/- under MHRD scheme Unnat Bharat Abhiyan for village adaptation and service. In appreciation to the rural service and Swachh Bharath activities, our college has been awarded with "District Green Champion Award" by Mahatma Gandhi National Council for Rural Education, The Department of Higher Education, Ministry of Education, Govt. of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=caagg&ItemID=iaeca

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

14

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

56

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6028

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

525

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

27

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is adequately equipped to facilitate the teaching-learning process. There are two academic blocks with 73 well-furnished classrooms, 16 Laboratories and 10 departments with good ventilation. Administrative Block has fully modernized automation facility having electronically equipped with advanced technology. Each science department has dedicated UG, PG and Research laboratories with sophisticated instruments. Apart from the departments of computer science, a few other departments also have dedicated computer labs.The campus has state-of-the-art fully air conditioned auditorium with 650 seating capacity, and to enrich the learning experience though Videoconference, Seminar and Workshop. Auditorium has Internet, Skype, Audio and Video capabilities to conduct Video Conferencing..Online Courses Internet facility is provided and Spoken Tutorial. The college is recognized as Local Chapter of NPTEL and Nodal Resource Centre for Spoken Tutorial, IIT Mumbai during the Academic Year 2016 2017 onwards.

IT Facilities

Total number of computers:383

100Mbps net connectivity through lease line

Wi- Fi access points at various locations withfire wall security

Other facilities

Auditorium

Counselling Center

Studio (for recoding lectures with supporting infratsrcture like computer machines, Cameras)

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1oyr4rvh_U3YWSOChLa2jezD89xLPTcxr/view?usp=drive_link

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The campus has state-of-the-art fully air conditioned auditorium with 650 seating capacity, and to enrich the learning experience though Videoconference, Seminar and Workshop. Auditorium has Internet, Skype, Audio and Video capabilities to conduct Video Conferencing. It includes Latest technology and the best of audio visual systems. The auditoriums have well-furnished guest rooms where hospitality is extended to dignitaries and guests.

On stage Cultural activities are perfor On stage Cultural activities are performed in auditorium. The college fine a rts activit for the I, II, and III rts activities take place for three days every month during the last hour year UG students separately where onstage and offstage competitions are held and prizes awarded. .

The spacious grounds of the institute are laid out into playfields for Basketball, Volleyball, Tennis and Badminton etc. Facilities have also been provided for Yoga and Band Music. Total area of the Playground 72,017 sq.ft.

Gymnasium with sophisticated equipment is also provided. Various Fitness Equipment is available in the premises

NCC cadets of our college has undergone various training and camps like NIC, TSC etc

TRANSPORT FACILITIES

22 buses ply on different routes

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/12hF3NVIth TELC85kwC3a9c8qEVXVZ1BZ/view?usp=drive_lin k

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

73

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1100463

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is equipped with modern facilities to support teaching and learning process along with a various books equipped with computer and internet connectivity of 80Mps to access the data bases including INFLIBNET: N-LIST with remote access,

All the active book collection is update in the library software

database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software. The OPAC-Online Public Access Catalogue can be accessed by the users to check the availability of library collections with average logins of135per day.

The library has 26752 titles and 1813 Volumes, 61 national & international journals and 19 magazines along with 10 newspapers. The books are bar-coded and laser scanners are used in the circulation counter for book transactions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1AeFWP8MD8WJR50gKhVw2umE3Flxr8-ze/view?usp=drive_link

4.2.2 - Institution has access to the following: **A. Any 4 or more of the above**
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

953355

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

814

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

With the continuous and constant growth of students and faculty strength, the Institute updates. IT facilities in terms of Computers, Computer Laboratory, Software, e-resources, Internet bandwidth and supported accessories like printer, scanner and projector periodically to meet the requirements of the students and faculty.Computing facility is well equped for4 laboratories with 350computers and 2 servers.The Institute has software for Admission, Fees Collection and Examination System from the Academic Year 2017onwards. The institute has implemented the cloud based e-Governance activity, fully automated with Mastersoft ERP Solution from 2016-2017. It has 12 modules, designed with different operations of the college as follows: 1.College Admission 2.Attendance Management 3.College Examination 4.Student Administration 5.Faculty Profile 6.Finance 7.Library 8.Transport 9.Hostel 10.Purchase & Stores 11.Website 12.Department Work done

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1FUyWtJ3BXwke4P7alcazoHxM6KuliZEm/view?usp=drive_link

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2493	350

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1Nr5JMJSkK4oV46PE5Z-gmcq_dHfT4GuG/view?usp=drive_link
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

46034772

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Cleaning and painting of the rooms, black boards are done on contract basis and renewed onyearly basis. Classrooms are cleaned every day to ensure tidy learning environment. Computers & their accessories are maintained by hardware engineer, system administrator lab assistants working in the computer science department.. DST -FIST Lab Equipments are serviced by authorized dealers and doing the needful through the year. Cleaning of library is outsourced, separate attender is appointed to clean the dust in books, racks, table, PCs, gadgets and registers. Cleaning of the playground is outsourced, the ground markings based on the requirement of the RO Plant, Generator, Transport Generator is serviced by Bharat diesel, Cuddalore once in a month. Regular testing is carried out once in 3 months to ensure the quality of the water. PMI on time to ensure vehicle reliability. Renewals of FC, RC and bus drivers licensed are monitored by Administrative Officer with the support transport staff. 250 KVA Auto start Generator is used for Continuous power supply. RO water plant provides safe drinking water at every tap on the campus. Hostel, Canteen, Store, Guest House Personnel are employed to maintain the

stock.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1XG_LKjQUJdMWrPSbj1y1eDqgKh3p4P0f/view?usp=drive_link

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

294

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1565

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   **A. All of the above**

File Description	Documents
Link to Institutional website	http://www.tacw.in/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

917

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

87

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

320

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has vibrant students' council with elected chairperson, vice chairperson, and selected office bearers for each department. The council is devoted to help students realise their potentials.

Activities of College Student Council

College Student Council is actively involved in the conduct of various activities and programmes on the campus. The activities include Students Council Inauguration, Fine Arts Programmes, contribution to charity homes, rural outreach works, and celebration of national festivals like Independence Day, Republic Day, Teachers Day, Women's Day, Religious Harmony Day, Sports Day, Thanksgiving and Farwell.

Representation of Students on academic & administrative bodies/committees of institution

Academic Bodies

Student representatives contribute to the curriculum development process along with Academic and Industrial experts in the Board of Studies and Academic developments in their discipline to present their perspective of the curriculum meeting their expectations.

Department Association Activities

Each department has association to train students in the academic events. The selected office bearers actively organise various activities like report writing, paper presentation, quiz, drama, Data Base creation, Blog creation, and E-News letter creation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QKnemkyfM JZj65ZGF_q9XTc6sGlUXu5B/view?usp=sharing

5.3.3 - Number of sports and cultural events / competitions organised by the institution

69

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Theivanai Ammal College Alumnae society – Old Students Association is a nonprofit making registered Society, under the Societies Registration Act 1860, bearing the Registration No: S/ND/507/2014. The Associationis dedicated to bringing together the alumnae committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community. The Mission of Theivanai Ammal College OSA is to provide a vibrant, global network and forum that connects and engages the alumnae with their Alma Mater

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1dfY3C_qve oCERV2flZ9ZZLshmZrGxDtP/view?usp=drive_lin k

5.4.2 - Alumni's financial contribution during the year   **C. 5 Lakhs - 10 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college emphasizes its role in promoting pioneering vision in the field of Women's education in Villupuram district and has been rendering a commendable service for more than three decades.

Governance

Governance at Theivanai Ammal College for Women is structured and synchronized with the vision and mission of the institution. All the statutory committees in the college like the Governing Body, Academic Council, Finance Committee and IQAC are constituted as per the UGC guidelines which has resulted in appropriate routing of autonomous status and becoming an empowered autonomous college. The Academic Council approves the syllabi prepared by the Board of Studies with suggestions and the Governing Body makes policy decisions and helps in establishing all the systems and procedures. The college has a clearly defined organogram illustrating the hierarchy of leadership, and policy documents detailing the roles and responsibilities of each official.

Decision-making as part of the administration of the college takes place at various levels in different meetings like infrastructural development, introduction of new courses, appointments, and financial planning are taken at the management level and to make the students global citizens with a mind that is concerned with justice, equality, harmony and humility to serve the society.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.tacw.in/Default.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Theivanai Ammal College for Women (Autonomous) has been practicing decentralization and participative management of its leadership functions since the beginning. The college has a well-conceived and designed organizational structure in line with its leadership style with committees and positions at different levels of decision making. The core leadership team at Theivanai Ammal college for Women, comprises of the Managing Trustee, the Founder Trustee (Chairman), the Secretary, and the Principal. The Policies and processes that govern the college are initiated and debated upon by the core team, before the same are disseminated to others for discussions, deployment and action at the functional levels. The Secretary and the Principal are responsible for the operations of the college and are supported by the Deans, Heads of the Departments, Faculty members and student representatives at various levels. The Academic and co-curricular activities are supported by the Group of Deans of various functional areas.

The Decentralization of academic and administrative functions resulted in effective coordination, professional development, and sense of participation, accountability, and sharing of knowledge among the faculty members. Bottom up approach has been adopted in the institution

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File]()
Upload any additional information	[View File]()
Paste link for additional Information	http://tacw.in/uploaded_files/IQAC%20Minutes%202020-2021.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The directedness and purposefulness of the on-going journey of Theivanai Ammal College for Women is driven and directed by a well-drafted Strategic Plan. Following the Institutional SWOC analysis, through the deliberations and consultations with all the stakeholders, the Strategic Plan for 2019-2024 has evolved, encompassing five thrust areas or key pillars to realize the vision of Theivanai Ammal College for Women.

Curriculum Design and Development Planning : Strengthen Board of Studies with inclusion of industry and subject experts for industry ready curriculum and enhance course employability.

Execution : Introduction of skill enhancement component and project-based learning for Arts and Science and at UG and PG levels.

Teaching-Learning Planning : CBCS teaching system to outcome-based education (OBE). Execution : Training workshops to understand insights of OBE. The OBE model developed was integrated on ERP.

Outcome : The College has adopted its own OBE model which is integrated on ERP. Every teacher is equipped for online teaching-learning.

Examination and Evaluation Planning : .Use of ITLE module of ERP for automated examination process.

Outcome : Flexible methods of assessment and automation of examination.

Execution: ERP for e-governance implemented, additional Wi-fi zones and Library automation Outcome: Effective use of ERP and Mastersoft ERP- V2.0 (ILMS) for Library.

Research, Innovation and Incubation Planning: Emphasis on quality publications, training for grant writing, increase number of research centers and enhance PhD student enrollment. Seed money provision for supporting research ideas/ projects and route innovation e

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://tacw.in/uploaded_files/IQAC%20Minutes%202020-2021.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from

the policies, administrative set-up, appointment and service rules, procedures, etc.

Theivanai Ammal College for Women (Autonomous), has a clearly-defined organizational structure to strategize future and to formulate policies, to run the college in an efficient and outcome-focused manner. It is constituted by statutory and non-statutory bodies that function in compliance with the vision, regulations, policies, and statutes stipulated by the government, UGC, affiliating university and the organization.

The Organization Structure comprises of, the board of trustees, Governing Body, Academic Council and Boards of Studies, College Council and Faculty Council, The Manager, Principal, IQAC, Deans, Students Union, Council & Department Council. The functioning of the institutional bodies is effective and efficient as evident from the appointment and Service Rules and Policies.The appointment of teachers is a per UGC regulations and norms of affiliating university.The Controller of Examinations is responsible for conducting end semester examinations while internal examinations are conducted by the respective departments. IQAC is responsible for monitoring teachinglearning processes of the college, implementation of OBE model and promotion of quality circles in the campus

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=caaok&ItemID=e
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1DrMhLO-lHSUYlpfu2vZR5DCOVjlFIJQ_/view?usp=sharing

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Considering the wellbeing, financial safety and security of teaching faculty and non teaching staff, the college has budgetary allocation to provide good and happy working environment. The welfare measures are enlisted below.

I. Welfare measures for teaching faculty and nonteaching staff

1. **Leave policy**
2. **Casual leave**
3. **Maternity leave**
4. **Special leave / earned leave**
5. **On Duty (OD)**
6. **Incentives / increments**
7. **Medical insurance**
8. **Accident cover**
9. **Festival advance**
10. **Medical leave**
11. **COVID leave payment**
12. **National pension scheme**
13. **Provident fund**
14. **Free transportation**
15. **Vacation**

II. Financial assistance for faculty professional development

1. **Seed money**
2. **Ph.D. Recognition**
3. **Research awards / recognition**
4. **Off campus participation**

III. Other welfare measures

1. **Staff residency**
2. **Teaching / non-teaching staff tour**
3. **Canteen facility**
4. **Free food for drivers and attenders**
5. **Fee waiver for working staff children**
6. **Miscellaneous welfare measures**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1bIIuqiPoa8DxWP4BzyDR002YxKyukDNy/view?usp=share_link

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

110

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal financial audit are conducted by the finance department staffs and it is carry on regularly at day to day events by measuring and verification of financial transactions by the method of internal check and pre release audit. All financial transactions have been carried out with proper approval of the college higher authority after making multiple depth scrutiny. Statutory auditor who is duly approved by the governing body will complete the process of statutory audit and assure the institution of various compliances. Management had appointed a charted accountant to verify and monitor the finance transitions. In order to obey and meet all statutory obligations, financial disbursal and efficient utilization of funds. The entire system of auditing comes under the follow up of the campus treasurer office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.tacw.in/uploaded_files/FINANCE%20COMMITTEE.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college adopts financial planning and budgetary provision before the beginning of the financial year for prospective growth of the institution, holistic development of students and welfare of the staff. All the administrative offices related to governance, academic, research, student affairs, examination prepare the annual budget and submit to finance section for the approval of finance committee through head of the institution. Financial audit is conducted by chartered accountant to verify the compliance.

The college endeavor to mobilize resources through various avenues and utilizes the fund for its activity in a systematic manner for the establishment of conducive and sustainable learning ambience for academics, research, co-curricular, extension, activities integrating technology and adopting e-governance.

Generation of Funds:

1. **Tuition fee from the students.**
2. **Government funds – NSS**
3. **Non Government funds - Endowment prizes, Management's Prizes, Faculty and staff Contributions etc.**
4. **Rents from external bodies – sharing of campus for exams.**
5. **Raised Funds – consultancy, sponsorship, corpus fund and loans from bank.**
6. **Vocational course fee**

Utilization of Funds:

1. **Infrastructure Development and Maintenance**
2. **Procurement and maintenance of Equipments**
3. **Seminars / Workshops**
4. **Student Support (Scholarships, Fee Concessions and Freeships)**
5. **Extension Activities**

6. **Sports**
7. **Cultural programmes**
8. **Library**
9. **Examination**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1ryH_941bl PVgAoNPpFIJypsmHUCGwdQI/view?usp=drive_lin k

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

In order to increasing the reading habits and research-ability among the students, faculty and research scholars, IQAC has taken initiatives for purchase of books, journals and e-journals and thereby increased the number of resources in the library. Our students, faculty members and research scholars have been provided accessibility to our liability through N-List. Virtual Alumnae Meetings conducted through on-line in order to motivate our students by successful alumnae. Coaching classes on NET, SET etc. conducted For instance: Computer awareness, numerical ability, verbal skill, non-verbal skill, english attitude by the concerned departments. Virtual Training programmes on entrepreneurship & innovation, IPR, soft skill, interview skill and personality development are conducted for our students. Virtual placement programmes are conducted through placement cell. As the students are from Govt. Schools with poor communication skills, our College is providing skill development training at basic and at advanced level on innovative software development and english communication skill development by the concerned departments during the first semester itself. In order to development translation skill from Tamil to English, our College is offering language papers from first to four semesters at general and advanced levels and language lab facility.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1hUuVLSobK VFcZi- o0zAobVPSGTb0UIWZ/view?usp=drive_link

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

All students are provided with the Student Diary that provides all details relevant for students.

Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken individually by teachers for their respective courses, by Proctors and directly through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the Principal, Deans, HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- **Introduction of Daily Home Assignments**
- **Automation of Admission Processes - Provision for online fee payment**
- **Automation of Examination Processes**
- **Curriculum Development Workshops in many subjects**
- **Green initiatives in Campus**
- **MoUs with prestigious Institutes, Universities, Govt. agencies**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1DannWNCEQu_gEliEaHStPOuoL0npLDyt/view?usp=drive_link

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://docs.google.com/document/d/1ROMqzfJ_hg-A-_CaNuOs9h1xGaU5FJF8/edit?usp=drive_link&ouid=101239433841458710856&rtpof=true&sd=true
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is a strong ethical work culture at Theivanai Ammal College for Women, which is founded on inclusivity. In all aspects of its operations, it upholds the highest ethical standards. All people are given equal chances regardless of their race, caste, colour, creed, language, religion, political opinions, social origin, wealth, birth, or other position. The main concerns for TACW are

gender parity, safety, security, and well-being, as well as awelcoming work environment.Curriculum of all programmes are designed to provide weightage to gender sensitization such as Women's Rights,Domestic Violence Against Women etc (a) Protective Measures • Well-trained and vigilant women Warden and Assistant Wardens appointed to the Girls Hostelon campus.. • Strict implementation of Anti-Ragging measures and keeping the campus ragging-free. • Awareness campaigns on women's safety and gender sensitivity through street plays rallies and camps by NSS and NCC student volunteers. • Women faculty members accompany girl students when they participate in outdoor activitiesor tours. (b) Counselling • Faculty counsel the students during mentoring regarding academic performance, career plansand personal issues • Online Grievance Redressal Committees for staff and students are available.

(c) Other Measures Other measures of Gender Sensitization include – • Curriculum and Coursework. • Co-curricular activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1M4ewBjp2J_deJHplzODcc4IYNxMWldRj/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college facilitates several techniques for the management of

degradable and non degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has advised refusing anything which is not needed. The college has different dustbins to segregate the different waste like solid, biomedical, etc. Every day the waste is collected in bins and converted into manure and the remaining are disposed of as per the SOP

. Waste Disposal Method Vermi Composting Pit For vermin composting suitable pit of 10 x 10 x 3 has been created, which contains earthworms in it. The kitchen waste was placed in the pit and it is broken down by earthworms into eco-friendly manureMushroom cultivation Mushroom has been cultivated using agro waste in our college premises and has been distributed to weaker individuals and undernourished people as a conventional protein source. . Liquid Waste Management Provision is available to send sewage water from the restroom, canteen and hostel to Septic Tank. The Septic tank is cleaned once a month regularly. Provisions are made for laboratory wastage as per the prescribed waste disposal management. Chemicals are properly diluted with a 1-10% solution of bleach and sameis disposed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. The extension activities are targeted towards enabling a holistic environment for student development. The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The college celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. The NSS & NCC functioning in the institution and the volunteers & cadets were attending regular camps, special camps that also provide an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Theivanai Ammal College for Women educates its students and staff about the principles, rights, duties, and responsibilities of citizens under the constitution, empowering them to act as responsible citizens. In order to provide students with the information, skills, and values required for maintaining a balance between a livelihood and a fulfilling life, we must first create a learning environment that is efficient, encouraging, safe, accessible, and reasonably priced. These ideas are ingrained in the community of college students' value systems. By inviting notable individuals to participate in various programmes on culture, traditions, values, obligations, and responsibilities, the pupils are motivated to learn. Students were involved in the institute's awareness campaigns like the ban on plastics, cleanliness, Swachh Bharat, etc. Activities related to the constitutional obligations: values, rights, duties, and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes tremendous efforts in celebrating national and international days, events and festivals throughout the year. It is an integral part of learning and building a strong cultural belief in a student and also promotes unity, integrity, harmony, and effective socialization and relationship among the students and staff of the College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The college has provided ample opportunities to prove the best out it through various measurable programmes and activities. Without affecting the hallmarks of a quality curriculum, the classes have been planned and chalked out carefully so that students build their learning progressively.

BEST PRACTICE 1 Effective Online Teaching, Learning and Assessment during Pandemic

2. Objectives of the practice

- **To develop quality teaching and learning.**
- **To conduct the classes on par with regular classes.**

- **To engage the students effectively in online platform.**

- **To face the challenges of sensitivity of learning and new opportunities that the technology offers.**
- **To have periodic online continuous internal assessments via CIA Test I, CIA Test II, CIA Test III, Component III & Component IV.**
- **To produce proper output through stipulated examination assessment process**

  BEST PRACTICE 2100 % Vaccinated Campus – A step forward to stay away from COVID 19.

  2. Objectives of the practice

  · To prevent against severe illness from infectious disease.

  · To reduce the spread of the pandemic and the associated disease / deaths.

  · To protect the student and faculty community from COVID and keep them safe.

  · To strengthen immunity, control and stop transmission of virus and protect our communities

File Description	Documents
Best practices in the Institutional website	**www.tacw.in**
Any other relevant information	**https://drive.google.com/file/d/1VFKgrJemq Z__-ul0yaoEiHRm2i6lJxTC/view**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Area Identified – "Empowerment of Rural Women" - focus and practice in align to its vision statement Vision To empower rural

women through quality education for the purpose of serving the humanity with social responsibility and leadership commitment. Academic Excellence Quality education is rendered to the rural students through well defined curriculum. Contemporary theory courses and skill oriented lab courses create employablity and knowledgeable workforce. Project work as part of curriculum inculcates logical reasoning analytical skills and research aptitude. Soft skills train the rural women students in interpersonal communications, team building and decision making. Courses across the disciplines especially Computer based courses create empowered youth to undertake careers based on technology. Introduction of post graduate and research programmes is a bold step to empower the rural women students of Villupuram region to step into the less travelled pathof research.

Women Empowerment is witnessed through number of students awarded with UG, PG and M.Phil degrees, number of placements and number of students enrolled for higher studies. As a result of the education imparted, the college contributed to improvement in the literacy rate in this region, as 11000 graduates passed out of the campus

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Outcome Based Education was developed by the college in 2020 and will be implemented from 2021 onwards with the approval of academic council. Each programme had its own Programme outcomes, Programme Specific Outcomes. The designed curriculum has specific course objectives and Course Outcomes in accordance to the global needs.

The curriculum was developed based on the feedback collected from the stake holders (Students, Alumnae, Teachers, Experts and Employers) and they are consolidated by the feedback committee and submit the report to the dean of academics. The suggestions were analyzed and revisions are carried out and validated by Internal Quality Assurance Cell of the college.

Outcomes are measured based on the course wise, programme wise pass percentage and pursuing higher studies & placement. Students were undergone virtual Internships, Hands-on-training and Online courses offered by NPTEL courses and Spoken Tutorial due to COVID 19 pandemic under extra credit earning provision. Conferences and Video Conferencing are organized by the departments that address current needs at local/ regional/ national and global. To fulfill the local societal needs students also made to participate in extension activities in online mode.

MoU was made with external agencies for value added courses to fulfill the job opportunities at national level.

File Description	Documents
Upload additional information, if any	[View File]()
Link for additional information	https://drive.google.com/file/d/1t69r1pSC 8Mls_24CaqJwFqqbzZqLMgqR/view?usp=sharing

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

23

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

412

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In order to have a superior combination of different disciplines common courses like Value Education,Soft Skills, Environmental Studies and Gender Studies have been acquainted with give an all encompassing perspective of the cross-cutting issues to empower the students to imbibe values and address the requirements of the general public. The course targets acting dependable stewardship towards the earth and its natural resources. Human values are inculcated through extension activities and these activities are carried out through 10 Clubs under part V extension activities.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

29

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1514

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

390

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.tacw.in/uploaded_files/FEEDBAC KCONSOLIDATE%20REPORT20202021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.tacw.in/uploaded_files/FEEDBAC KCONSOLIDATE%20REPORT20202021.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

828

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

650

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The teaching-learning environment of TACW is keen to assess the ability of students after admission and give appropriate training based on their academic needs. The institution organized Fresher's Orientation Programme659 students participated through online. and Bridge courses were conducted for the first year students after their admissions for 5 days, 587 students were benefitted. The alumni and the resource person help in motivating the students during this orientation programme. It inculcates positive-attitude and competitive-spirit.The effective academic and personal mentoring system helps the college to generate a student profile and identifies both slow and advanced learners. Progress of students continuously monitored.

Slow Learners

- Remedial Classes are conducted to improve the academic performance, absentees and students who participate in sports and other activities.
- Academic and personal counseling are given by the tutor, mentor and the counseling cell.
- Bilingual explanations and discussions are imparted after the class hours for better understanding.
- Provision of simple and standard lecture notes/course materials.

Advanced Learners

- Providing training for Competitive-exam,Skill Development Programme like Communicative English, and Aptitude.
- Encouraged to enroll in MOOC Courses,and participate and present papers in various Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions.
- Assignment, Projects and Student Seminars are given on contemporary topics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QS6Goo6y23MGNybwku60BRKloySKUEjH/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
05/10/2020	2493	110

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The TACW focuses on the student-centric methods to enhance effective learning skills among students.Faculty members adapt unique learning activities as follows.

Experiential Learning: Each department conducts add-on programs to support students. The institution imparts the practices to enhance creativity and cognitive levels of the students.

- Summer Internship - provides hands-on-training.
- EXPO-Exhibited new working modelsdiscipline-wise.
- Industrial Visits-to get exposure in different fields.
- Value Added Courses offered by the experts to develop their skills and to get placement

Participatory Learning: Students participated in various activities such as seminar, group discussion, Poster-presentation, projects, and the skill based value added courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills, such as

- Seminar Presentation enrichtechnical skills,118 Studentsparticipated, 221 students presented andpublished

papers in various conferences and journals.
- MOOC Programs - 549 students registered in NPTEL/SPOKEN-TUTORIAL/SWAYAM etc,

Problem-Solving Methods: Departments encouraged the students to enhance problem solving skill through invited-lectures, video-conference, and webinar. Institution motivated the students to join MOOC courses related to problem solving skills, Participate in various inter-college & intra-college technical fests and other competitions such asRegular Assignments based on problems,Mini Project development,Case studies Discussion,Class presentations, & Debates.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://drive.google.com/file/d/19Mm51EDHCtWlseBlsaCNBNN-zBJJ96pE/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

TACW has adopted ICT-enabled techniques in classroom education, equipping each department with smartboards and projectors, and providing high-speed Wi-Fi. During COVID-19 lockdown, Mastersoft ERP facilitated online classes and facilitated smoother communication with students. Individual teams ID had been given to the faculty and students for online class. Video and PPT sessions were prepared to transmit content effectively, and practicals were conducted using online tools.

Online Teaching

- TACW AMRITA VIRTUAL LAB NODAL CENTRE is used to provide high quality remote laboratory access in Science disciplines students and teachers.
- IIT Virtual Lab(Computer Graphics, Operating System, Database Languages etc.,) is used to conduct labs through simulations and to check the individual practicals performed by students.
- The online learning environments are designed to train

- **students in open problem-solving activity through MOOC Platform (NPTEL,SPOKEN TUTORIAL SWAYAM, etc)**
- **Media lab facility is used to create video lectures and upload in appropriate platforms and used as extra learning resources for students.**
- **Digital Library resources (Mastersoft ERP)**
- **Students are motivated to attend the competition, webinar, national seminar paper presentation, and various programmes through Google meet.**

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://drive.google.com/file/d/1mMkR0clsSoQP431ZwqeMIq7wfVhiTHFN/view?usp=sharing
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The TACW follows the academic calendar and teaching plan prepared at the beginning of each academic year/semester. The academic calendar is prepared in consultation with administrative officers and the same is approved by the management.

Academic Calendar:The Dean of Academic Affairs, coordinated by the IQAC Coordinator, consults with Principal and other administrative officers to prepare Academic Calendar for effective functioning of Institution. Academic Calendar consists of examination dates, lectures, workshops, industrial visits, holidays, festivals, etc. It monitors effective

delivery of program with 100 working days. Time table
coordinator prepares the time table to cover curriculum.

Teaching Plan:

Department Work done: Department activities are recorded in the
soft copy of department workdone such as Course Details, Time
Table, Student Details, Department Association and Programs
organized by the department.

Individual Work done: Faculties record their classes and other
activities in individual workdone soft-copy, which includes
monthly lesson plan, record of class work, teaching plan, any
deviations compensation to be record, and syllabus completion
report.

Adherence to Academic Calendar & Teaching Plan;

Monitoring of department activities is carried out by the Dean
of Academics and the head of the institution with the help of
HoDs. The review report is discussed in College Development
Council meeting and presented in faculty meeting.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

110

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

`40`

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

`3 years 5 months`

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

`6 -15`

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

`5`

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Academic autonomy provides ample space for innovation in curriculum designing, periodical curriculum renewal and assessment. Assessment is an important, predictable component of learning experience and certification. It should also align with course objectives and learning inputs provided in the class. It is also a dynamic process and therefore it requires reforms.

Examination Management module is established to take care of overall examination related work of the college. The college examination software has been developed by the professionals of Master Soft ERP. It is a powerful, integrated, and easy-to-use system for computerizing the total examination work of an Institute. It is hosted on a highly secure cloud; the system is robust and able to handle large volumes of institutional data with a proper back-up disaster recovery system. It contains Pre and Post examination work such as exam Creation, exam mark patterns, exam time table, exam registration, mark entry by the faculty, result processing and printing grade cards etc.

The major reforms taken during the academic year 2020-2021 are

- **Examinations in Pandemic**
- **Online Continuous Internal Assessments (CIA) and End Semester Examinations (ESE)**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.tacw.in/uploaded_files/2.5.3_TACW_EXAMINATION_MANAGEMENT_SYSTEM_USER MANUAL.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme outcomes, Programme specific outcomes and Course outcomes are prepared after administrative levels based on the Revised Blooms Taxonomy. With the guidelines of the Academic Council, the Dean of Academics prepares the PO's and the templates for PSO's and CO's. The Departments prepare PSO's and CO's and passes in the Board of Studies. The learning outcomes are dispersed to the staff and students through College website. For the students, every year induction programme are organized to make them aware of the learning outcomes and also the Course in-charge will explain the CO's to the students to specify the major focus of the course. The faculty members prepare record of classwork and plan instructional strategies as per the required outcomes. The above process make sure the deliverance of information to the students from the faculty. Course attainment are assessed through CIA & ESE result analysis.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	http://www.tacw.in/uploaded_files/2.6_Final_PO_PSO_2020_2021.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Theivanai Ammal College for Women uses direct and indirect methods to assess attainment of the Program Outcomes (POs),

Program Specific Outcomes (PSOs) and Course Outcomes (COs). The direct methods used are submission of Semester Plans, preparation of Record of classwork and test question papers to ensure prompt accomplishment of portions and formative evaluation. These strategies are used to assess the CIA-I & II modules and Evaluation Component III and IV. A detailed Course Outcomes Blueprint is also prepared which helps in assessing the RBTL Level for each course. In order to ensure that the PO, PSO and COs are met, indirect methods such as feedback from outgoing students, alumnae, parents and employers are also taken into consideration in order to make necessary modifications in the curriculum. The Comprehensive Viva-Voce examination is an integrated assessment system that combines written and verbal mode of assessing a student's competency. It assesses students' comprehensive understanding of key concepts, cognitive, psychomotor and affective domains, all of POs, PSOs and COs related to the same. The performance of the students is compared to a predetermined benchmark, which is usually the average performance of the students at the end of the semester.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1SqQQnnKcS1us1bvSksOEGLC5A9BYb0qK/view?usp=sharing

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

889

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://www.tacw.in/uploaded_files/2.6.3_ANNUAL_REPORT_2020_2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.tacw.in/uploaded_files/FEEDBACKCONSOLIDATE%20REPORT20202021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Theivanai Ammal College for women (A) is dedicated to the promotion of scientific research and propagation of new knowledge to the society. The college is an established Research Centre offering doctoral degree in 7 disciplines under Thiruvalluvar university, The research departments in science are equipped with instrumentation facilities procured using DST- FIST funds over the years . The research activities of TACW College are directed by a well-defined research policy. The policy serves as a vision document for furthering the research potential of the institution. The Research Policy defines strategies to promote research, ensures research ethics and professionalism in research conducted in the campus, encourages multidisciplinary research, specifies consultancy procedures and provides guidelines for various research activities. The research policy of the college is divided into three sections: i) Research Policy ii) Research and Innovation Seed Grants Programme and iii) Research Fellowship Grants Programme .The center for Multidisciplinary Research and Innovations serves as the regulatory authority for research activities within the college, coordinated by the Dean of Research. A Research Day will be organized around the end of March every year to honour those who have contributed to research by way of patent filing, paper publication or book publication etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.tacw.in/uploaded_files/000Research_Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

55000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

17

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4500000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=eaasc&ItemID=kaeks
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

21

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=eaasc&ItemID=kaeks
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has created a vibrant ecosystem for innovations, creation and transfer of knowledge. Infrastructure for innovation consists of the library, space for research and academic discussions. The TACW Innovation hub of the college nurtures upcoming Start-ups. Dedicated centers for research The College has six Research Centers (Tamil, English, Commerce, Chemistry, Computer Science, Mathematics,) dedicated to formal research and also to provide support to application and innovation. These centers conduct many events to disseminate knowledge on basic and advanced research methodology.

Entrepreneurship and Innovation

Entrepreneurship Cell mainly aim at developing a mindset of innovation and entrepreneurship through various training programmes and interactions with successful entrepreneurs and innovators. The start-ups incubated within the campus include a vermicomposting, Mushroom Cultivation

Innovation Knowledge Transfer Activities

Dedicated centers and effective collaboration with industry/institutions have enabled successful knowledge transfer through the following:

1. **Conferences, Guest Lectures, webinars like IPR, Innovation and Entrepreneurship**
2. **Training programme for village community**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.tacw.in/uploaded_files/INNOVATION%20HUB.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

41

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	http://www.tacw.in/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

157

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

13

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1wHvA2znb PKLEgQkeFD- S2VM6CFme_xaO/view?usp=drive_link

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

35

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

66350

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

4

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

"An essential part of a happy and healthy life is being on service to others". TheivanaiAmmal College for Women, Villupuram aims to raise the social awareness among the students and motivate them to transfer their knowledge and skill for the upliftment of the rural areas.There are 10 service clubs in our college. Each clubs have adopted a village and renders their service to them. The students of TACW create awareness among the village community by conducting many awareness programmes such as rally, Street dramas, and camps like Cancer screening test and blood donation in the adopted

villages. We have created Standards club under the bureau of
Indian Standards in our campus in the academic year 2020-2021to
promote Science related activities among our students. We added
the Extension Activities in our students' curriculum and also
given credits for it. We have also received the amount of Rs.
50,000/- under MHRD scheme Unnat Bharat Abhiyan for village
adaptation and service. In appreciation to the rural service
and Swachh Bharath activities, our college has been awarded
with "District Green Champion Award" by Mahatma Gandhi National
Council for Rural Education, The Department of Higher
Education, Ministry of Education, Govt. of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=caagg&ItemID=iaeca

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

14

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

56

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6028

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

525

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

27

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is adequately equipped to facilitate the

teaching-learning process. There are two academic blocks with 73 well-furnished classrooms, 16 Laboratories and 10 departments with good ventilation. Administrative Block has fully modernized automation facility having electronically equipped with advanced technology. Each science department has dedicated UG, PG and Research laboratories with sophisticated instruments. Apart from the departments of computer science, a few other departments also have dedicated computer labs.The campus has state-of-the-art fully air conditioned auditorium with 650 seating capacity, and to enrich the learning experience though Videoconference, Seminar and Workshop. Auditorium has Internet, Skype, Audio and Video capabilities to conduct Video Conferencing..Online Courses Internet facility is provided and Spoken Tutorial. The college is recognized as Local Chapter of NPTEL and Nodal Resource Centre for Spoken Tutorial, IIT Mumbai during the Academic Year 2016 2017 onwards.

IT Facilities

Total number of computers:383

100Mbps net connectivity through lease line

Wi- Fi access points at various locations withfire wall security

Other facilities

Auditorium

Counselling Center

Studio (for recoding lectures with supporting infratsrcture like computer machines, Cameras)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1oyr4rvh_U3YWSOChLa2jezD89xLPTcxr/view?usp=drive_link

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games

(indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The campus has state-of-the-art fully air conditioned auditorium with 650 seating capacity, and to enrich the learning experience though Videoconference, Seminar and Workshop. Auditorium has Internet, Skype, Audio and Video capabilities to conduct Video Conferencing. It includes Latest technology and the best of audio visual systems. The auditoriums have well-furnished guest rooms where hospitality is extended to dignitaries and guests.

On stage Cultural activities are perfor On stage Cultural activities are performed in auditorium. The college fine a rts activit for the I, II, and III rts activities take place for three days every month during the last hour year UG students separately where onstage and offstage competitions are held and prizes awarded. .

The spacious grounds of the institute are laid out into playfields for Basketball, Volleyball, Tennis and Badminton etc. Facilities have also been provided for Yoga and Band Music. Total area of the Playground 72,017 sq.ft.

Gymnasium with sophisticated equipment is also provided. Various Fitness Equipment is available in the premises

NCC cadets of our college has undergone various training and camps like NIC, TSC etc

TRANSPORT FACILITIES

22 buses ply on different routes

File Description	Documents
Geotagged pictures	[View File]()
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/12hF3NVIthTELC85kwC3a9c8qEVXVZ1BZ/view?usp=drive_link

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

73

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1100463

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is equipped with modern facilities to support teaching and learning process along with a various books equipped with computer and internet connectivity of 80Mps to access the data bases including INFLIBNET: N-LIST with remote access,

All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software. The OPAC-Online Public Access Catalogue can be accessed by the users to check the availability of library collections with average logins of135per day.

The library has 26752 titles and 1813 Volumes, 61 national & international journals and 19 magazines along with 10

newspapers. The books are bar-coded and laser scanners are used in the circulation counter for book transactions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1AeFWP8MD8WJR5OgKhVw2umE3Flxr8-ze/view?usp=drive_link

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

953355

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

814

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

With the continuous and constant growth of students and faculty strength, the Institute updates. IT facilities in terms of Computers, Computer Laboratory, Software, e-resources, Internet bandwidth and supported accessories like printer, scanner and projector periodically to meet the requirements of the students and faculty.Computing facility is well equpped for4 laboratories with 350computers and 2 servers.The Institute has software for Admission, Fees Collection and Examination System from the Academic Year 2017onwards. The institute has implemented the cloud based e-Governance activity, fully automated with Mastersoft ERP Solution from 2016-2017. It has 12 modules, designed with different operations of the college as follows: 1.College Admission 2.Attendance Management 3.College Examination 4.Student Administration 5.Faculty Profile 6.Finance 7.Library 8.Transport 9.Hostel 10.Purchase & Stores 11.Website 12.Department Work done

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://drive.google.com/file/d/1FUyWtJ3B Xwke4P7alcazoHxM6KuliZEm/view?usp=drive_l ink](https://drive.google.com/file/d/1FUyWtJ3BXwke4P7alcazoHxM6KuliZEm/view?usp=drive_link)

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2493	350

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1Nr5JMJSk K4oV46PE5Z- gmcq_dHfT4GuG/view?usp=drive_link
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

46034772

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Cleaning and painting of the rooms, black boards are done on

contract basis and renewed onyearly basis. Classrooms are cleaned every day to ensure tidy learning environment. Computers & their accessories are maintained by hardware engineer, system administrator lab assistants working in the computer science department.. DST -FIST Lab Equipments are serviced by authorized dealers and doing the needful through the year. Cleaning of library is outsourced, separate attender is appointed to clean the dust in books, racks, table, PCs, gadgets and registers. Cleaning of the playground is outsourced, the ground markings based on the requirement of the RO Plant, Generator, Transport Generator is serviced by Bharat diesel, Cuddalore once in a month. Regular testing is carried out once in 3 months to ensure the quality of the water. PMI on time to ensure vehicle reliability. Renewals of FC, RC and bus drivers licensed are monitored by Administrative Officer with the support transport staff. 250 KVA Auto start Generator is used for Continuous power supply. RO water plant provides safe drinking water at every tap on the campus. Hostel, Canteen, Store, Guest House Personnel are employed to maintain the stock.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1XG_LKjQUJdMWrPSbj1y1eDqgKh3p4P0f/view?usp=drive_link

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

294

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

`1565`

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology | `A. All of the above`

File Description	Documents
Link to Institutional website	http://www.tacw.in/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

`917`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating | `A. All of the above`

awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

87

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

320

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has vibrant students' council with elected chairperson, vice chairperson, and selected office bearers for each department. The council is devoted to help students realise their potentials.

Activities of College Student Council

College Student Council is actively involved in the conduct of various activities and programmes on the campus. The activities include Students Council Inauguration, Fine Arts Programmes, contribution to charity homes, rural outreach works, and celebration of national festivals like Independence Day, Republic Day, Teachers Day, Women's Day, Religious Harmony Day, Sports Day, Thanksgiving and Farwell.

Representation of Students on academic & administrative bodies/committees of institution

Academic Bodies

Student representatives contribute to the curriculum development process along with Academic and Industrial experts in the Board of Studies and Academic developments in their discipline to present their perspective of the curriculum meeting their expectations.

Department Association Activities

Each department has association to train students in the academic events. The selected office bearers actively organise various activities like report writing, paper presentation, quiz, drama, Data Base creation, Blog creation, and E-News letter creation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QKnemkyfMJZj65ZGF_q9XTc6sGlUXu5B/view?usp=sharing

5.3.3 - Number of sports and cultural events / competitions organised by the institution

69

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Theivanai Ammal College Alumnae society – Old Students Association is a nonprofit making registered Society, under the Societies Registration Act 1860, bearing the Registration No: S/ND/507/2014. The Associationis dedicated to bringing together the alumnae committee on a common platform to build another

channel of personal and professional support to members through "Self Help" within the community. The Mission of Theivanai Ammal College OSA is to provide a vibrant, global network and forum that connects and engages the alumnae with their Alma Mater

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1dfY3C_qveoCERV2flZ9ZZLshmZrGxDtP/view?usp=drive_link

5.4.2 - Alumni's financial contribution during the year	C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college emphasizes its role in promoting pioneering vision in the field of Women's education in Villupuram district and has been rendering a commendable service for more than three decades.

Governance

Governance at Theivanai Ammal College for Women is structured and synchronized with the vision and mission of the institution. All the statutory committees in the college like the Governing Body, Academic Council, Finance Committee and IQAC are constituted as per the UGC guidelines which has resulted in appropriate routing of autonomous status and becoming an empowered autonomous college. The Academic Council approves the syllabi prepared by the Board of Studies with suggestions and the Governing Body makes policy decisions and helps in establishing all the systems and procedures. The college has a clearly defined organogram illustrating the

hierarchy of leadership, and policy documents detailing the roles and responsibilities of each official.

Decision-making as part of the administration of the college takes place at various levels in different meetings like infrastructural development, introduction of new courses, appointments, and financial planning are taken at the management level and to make the students global citizens with a mind that is concerned with justice, equality, harmony and humility to serve the society.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	http://www.tacw.in/Default.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Theivanai Ammal College for Women (Autonomous) has been practicing decentralization and participative management of its leadership functions since the beginning. The college has a well-conceived and designed organizational structure in line with its leadership style with committees and positions at different levels of decision making. The core leadership team at Theivanai Ammal college for Women, comprises of the Managing Trustee, the Founder Trustee (Chairman), the Secretary, and the Principal. The Policies and processes that govern the college are initiated and debated upon by the core team, before the same are disseminated to others for discussions, deployment and action at the functional levels. The Secretary and the Principal are responsible for the operations of the college and are supported by the Deans, Heads of the Departments, Faculty members and student representatives at various levels. The Academic and co-curricular activities are supported by the Group of Deans of various functional areas.

The Decentralization of academic and administrative functions resulted in effective coordination, professional development, and sense of participation, accountability, and sharing of knowledge among the faculty members. Bottom up approach has been adopted in the institution

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://tacw.in/uploaded_files/IQAC%20Minutes%202020-2021.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The directedness and purposefulness of the on-going journey of Theivanai Ammal College for Women is driven and directed by a well-drafted Strategic Plan. Following the Institutional SWOC analysis, through the deliberations and consultations with all the stakeholders, the Strategic Plan for 2019-2024 has evolved, encompassing five thrust areas or key pillars to realize the vision of Theivanai Ammal College for Women.

Curriculum Design and Development Planning : Strengthen Board of Studies with inclusion of industry and subject experts for industry ready curriculum and enhance course employability.

Execution : Introduction of skill enhancement component and project-based learning for Arts and Science and at UG and PG levels.

Teaching-Learning Planning : CBCS teaching system to outcome-based education (OBE). Execution : Training workshops to understand insights of OBE. The OBE model developed was integrated on ERP.

Outcome : The College has adopted its own OBE model which is integrated on ERP. Every teacher is equipped for online teaching-learning.

Examination and Evaluation Planning : .Use of ITLE module of ERP for automated examination process.

Outcome : Flexible methods of assessment and automation of examination.

Execution: ERP for e-governance implemented, additional Wi-fi zones and Library automation Outcome: Effective use of ERP and Mastersoft ERP- V2.0 (ILMS) for Library.

Research, Innovation and Incubation Planning: Emphasis on quality publications, training for grant writing, increase number of research centers and enhance PhD student enrollment. Seed money provision for supporting research ideas/ projects and route innovation e

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://tacw.in/uploaded_files/IQAC%20Minutes%202020-2021.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Theivanai Ammal College for Women (Autonomous), has a clearly-defined organizational structure to strategize future and to formulate policies, to run the college in an efficient and outcome-focused manner. It is constituted by statutory and non-statutory bodies that function in compliance with the vision, regulations, policies, and statutes stipulated by the government, UGC, affiliating university and the organization.

The Organization Structure comprises of, the board of trustees, Governing Body, Academic Council and Boards of Studies, College Council and Faculty Council, The Manager, Principal, IQAC, Deans, Students Union, Council & Department Council. The functioning of the institutional bodies is effective and efficient as evident from the appointment and Service Rules and Policies.The appointment of teachers is a per UGC regulations and norms of affiliating university.The Controller of Examinations is responsible for conducting end semester examinations while internal examinations are conducted by the respective departments. IQAC is responsible for monitoring teachinglearning processes of the college, implementation of OBE model and promotion of quality circles in the campus

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.tacw.in/UserPanel/DisplayPage.aspx?page=caaok&ItemID=e
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1DrMhLO-lHSUYlpfu2vZR5DCOVjlFIJQ_/view?usp=sharing

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Considering the wellbeing, financial safety and security of teaching faculty and non teaching staff, the college has budgetary allocation to provide good and happy working environment. The welfare measures are enlisted below.

I. Welfare measures for teaching faculty and nonteaching staff

1. **Leave policy**
2. **Casual leave**
3. **Maternity leave**
4. **Special leave / earned leave**
5. **On Duty (OD)**
6. **Incentives / increments**
7. **Medical insurance**

```
 8.  Accident cover
 9.  Festival advance
10.  Medical leave
11.  COVID leave payment
12.  National pension scheme
13.  Provident fund
14.  Free transportation
15.  Vacation

II. Financial assistance for faculty professional development

 1.  Seed money
 2.  Ph.D. Recognition
 3.  Research awards / recognition
 4.  Off campus participation

III. Other welfare measures

 1.  Staff residency
 2.  Teaching / non-teaching staff tour
 3.  Canteen facility
 4.  Free food for drivers and attenders
 5.  Fee waiver for working staff children
 6.  Miscellaneous welfare measures
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1bIIuqiPoa8DxWP4BzyDR002YxKyukDNy/view?usp=share_link

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

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19
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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

110

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal financial audit are conducted by the finance department staffs and it is carry on regularly at day to day events by measuring and verification of financial transactions by the method of internal check and pre release audit. All

financial transactions have been carried out with proper
approval of the college higher authority after making multiple
depth scrutiny. Statutory auditor who is duly approved by the
governing body will complete the process of statutory audit and
assure the institution of various compliances. Management had
appointed a charted accountant to verify and monitor the
finance transitions. In order to obey and meet all statutory
obligations, financial disbursal and efficient utilization of
funds. The entire system of auditing comes under the follow up
of the campus treasurer office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.tacw.in/uploaded_files/FINANCE%20COMMITTEE.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college adopts financial planning and budgetary provision
before the beginning of the financial year for prospective
growth of the institution, holistic development of students and
welfare of the staff. All the administrative offices related to
governance, academic, research, student affairs, examination
prepare the annual budget and submit to finance section for the
approval of finance committee through head of the institution.
Financial audit is conducted by chartered accountant to verify
the compliance.

The college endeavor to mobilize resources through various

avenues and utilizes the fund for its activity in a systematic manner for the establishment of conducive and sustainable learning ambience for academics, research, co-curricular, extension, activities integrating technology and adopting e-governance.

Generation of Funds:

1. Tuition fee from the students.
2. Government funds – NSS
3. Non Government funds - Endowment prizes, Management's Prizes, Faculty and staff Contributions etc.
4. Rents from external bodies – sharing of campus for exams.
5. Raised Funds – consultancy, sponsorship, corpus fund and loans from bank.
6. Vocational course fee

Utilization of Funds:

1. Infrastructure Development and Maintenance
2. Procurement and maintenance of Equipments
3. Seminars / Workshops
4. Student Support (Scholarships, Fee Concessions and Freeships)
5. Extension Activities
6. Sports
7. Cultural programmes
8. Library
9. Examination

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://drive.google.com/file/d/1ryH_941b1PVgAoNPpFIJypsmHUCGwdQI/view?usp=drive_link

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

In order to increasing the reading habits and research-ability among the students, faculty and research scholars, IQAC has taken initiatives for purchase of books, journals and e-journals and thereby increased the number of resources in the library. Our students, faculty members and research scholars have been provided accessibility to our liability through N-List. Virtual Alumnae Meetings conducted through on-line in order to motivate our students by successful alumnae. Coaching classes on NET, SET etc. conducted For instance: Computer awareness, numerical ability, verbal skill, non-verbal skill, english attitude by the concerned departments. Virtual Training programmes on entrepreneurship & innovation, IPR, soft skill, interview skill and personality development are conducted for our students. Virtual placement programmes are conducted through placement cell. As the students are from Govt. Schools with poor communication skills, our College is providing skill development training at basic and at advanced level on innovative software development and english communication skill development by the concerned departments during the first semester itself. In order to development translation skill from Tamil to English, our College is offering language papers from first to four semesters at general and advanced levels and language lab facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1hUuVLSobKVFcZi-o0zAobVPSGTb0UIWZ/view?usp=drive_link

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

All students are provided with the Student Diary that provides all details relevant for students.

Class Committees are regularly conducted with students to take

feedback and appropriate steps are taken to enhance the
teaching-learning process.

Feedback from students is also taken individually by teachers
for their respective courses, by Proctors and directly through
IQAC. Students are also free to approach the Principal of the
Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the Principal,
Deans, HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements
implemented, based on the IQAC recommendations. The major
initiatives taken over the last five years include the
following:

- Introduction of Daily Home Assignments
- Automation of Admission Processes - Provision for online
  fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- Green initiatives in Campus
- MoUs with prestigious Institutes, Universities, Govt.
  agencies

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1DannWNCEQu_gE1iEaHStPOuoL0npLDyt/view?usp=drive_link

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://docs.google.com/document/d/1ROMqz fJ_hg-A-_CaNuOs9h1xGaU5FJF8/edit?usp=driv e_link&ouid=101239433841458710856&rtpof=t rue&sd=true
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is a strong ethical work culture at Theivanai Ammal College for Women, which is founded on inclusivity. In all aspects of its operations, it upholds the highest ethical standards. All people are given equal chances regardless of their race, caste, colour, creed, language, religion, political opinions, social origin, wealth, birth, or other position. The main concerns for TACW are gender parity, safety, security, and well-being, as well as awelcoming work environment.Curriculum of all programmes are designed to provide weightage to gender sensitization such as Women's Rights,Domestic Violence Against Women etc (a) Protective Measures • Well-trained and vigilant women Warden and Assistant Wardens appointed to the Girls Hostelon campus.. • Strict implementation of Anti-Ragging measures and keeping the campus ragging-free. • Awareness campaigns on women's safety and gender sensitivity through street plays rallies and camps by NSS and NCC student volunteers. • Women faculty members accompany girl students when they participate in outdoor activitiesor tours. (b) Counselling • Faculty counsel the students during mentoring regarding academic performance, career plansand personal issues • Online Grievance Redressal Committees for staff and students are available.

(c) Other Measures Other measures of Gender Sensitization include – • Curriculum and Coursework. • Co-curricular

activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1M4ewBjp2J_deJHplzODcc4IYNxMWldRj/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college facilitates several techniques for the management of degradable and non degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has advised refusing anything which is not needed. The college has different dustbins to segregate the different waste like solid, biomedical, etc. Every day the waste is collected in bins and converted into manure and the remaining are disposed of as per the SOP

. Waste Disposal Method Vermi Composting Pit For vermin composting suitable pit of 10 x 10 x 3 has been created, which contains earthworms in it. The kitchen waste was placed in the pit and it is broken down by earthworms into eco-friendly manureMushroom cultivation Mushroom has been cultivated using agro waste in our college premises and has been distributed to weaker individuals and undernourished people as a conventional protein source. . Liquid Waste Management Provision is available to send sewage water from the restroom, canteen and

hostel to Septic Tank. The Septic tank is cleaned once a month regularly. Provisions are made for laboratory wastage as per the prescribed waste disposal management. Chemicals are properly diluted with a 1-10% solution of bleach and sameis disposed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:	A. Any 4 or all of the above

Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. The extension activities are targeted towards enabling a holistic environment for student development. The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The college celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. The NSS & NCC functioning in the institution and the volunteers & cadets were attending regular camps, special camps that also provide an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations:

values, rights, duties and responsibilities of citizens:

Theivanai Ammal College for Women educates its students and staff about the principles, rights, duties, and responsibilities of citizens under the constitution, empowering them to act as responsible citizens. In order to provide students with the information, skills, and values required for maintaining a balance between a livelihood and a fulfilling life, we must first create a learning environment that is efficient, encouraging, safe, accessible, and reasonably priced. These ideas are ingrained in the community of college students' value systems. By inviting notable individuals to participate in various programmes on culture, traditions, values, obligations, and responsibilities, the pupils are motivated to learn. Students were involved in the institute's awareness campaigns like the ban on plastics, cleanliness, Swachh Bharat, etc. Activities related to the constitutional obligations: values, rights, duties, and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes tremendous efforts in celebrating national and international days, events and festivals throughout the year. It is an integral part of learning and building a strong cultural belief in a student and also promotes unity, integrity, harmony, and effective socialization and relationship among the students and staff of the College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The college has provided ample opportunities to prove the best out it through various measurable programmes and activities. Without affecting the hallmarks of a quality curriculum, the classes have been planned and chalked out carefully so that students build their learning progressively.

BEST PRACTICE 1 Effective Online Teaching, Learning and Assessment during Pandemic

2. Objectives of the practice

- **To develop quality teaching and learning.**
- **To conduct the classes on par with regular classes.**
- **To engage the students effectively in online platform.**
- **To face the challenges of sensitivity of learning and new opportunities that the technology offers.**
- **To have periodic online continuous internal assessments via CIA Test I, CIA Test II, CIA Test III, Component III & Component IV.**
- **To produce proper output through stipulated examination assessment process**

BEST PRACTICE 2100 % Vaccinated Campus – A step forward to stay away from COVID 19.

2. Objectives of the practice

· To prevent against severe illness from infectious disease.

· To reduce the spread of the pandemic and the associated disease / deaths.

· To protect the student and faculty community from COVID and keep them safe.

· To strengthen immunity, control and stop transmission of virus and protect our communities

File Description	Documents
Best practices in the Institutional website	www.tacw.in
Any other relevant information	https://drive.google.com/file/d/1VFKgrJem qZ__-ul0yaoEiHRm2i6lJxTC/view

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Area Identified – "Empowerment of Rural Women" - focus and

practice in align to its vision statement Vision To empower rural women through quality education for the purpose of serving the humanity with social responsibility and leadership commitment. Academic Excellence Quality education is rendered to the rural students through well defined curriculum. Contemporary theory courses and skill oriented lab courses create employablity and knowledgeable workforce. Project work as part of curriculum inculcates logical reasoning analytical skills and research aptitude. Soft skills train the rural women students in interpersonal communications, team building and decision making. Courses across the disciplines especially Computer based courses create empowered youth to undertake careers based on technology. Introduction of post graduate and research programmes is a bold step to empower the rural women students of Villupuram region to step into the less travelled pathof research.

Women Empowerment is witnessed through number of students awarded with UG, PG and M.Phil degrees, number of placements and number of students enrolled for higher studies. As a result of the education imparted, the college contributed to improvement in the literacy rate in this region, as 11000 graduates passed out of the campus

File Description	Documents
Appropriate link in the institutional website	http://www.tacw.in/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Implementation of 5th Curriculum revision based on learning outcome based curriculum framework (LOCF) for Undergraduate and Postgraduate Programmes.
- Creation of Question Bank in TACW Portal.
- Enlarging the number of e-content / e-material by the faculty
- Signing of MoUs International / National Universities/Industries.
- Encourage students and faculty to publish papers in UGC / Scopus indexed / web of Science Journal
- Additional Infrastructure facilities.
  - Renovation of Cafeteria and Conference Hall

- Installation of Johnson Elevator
- Promoting Ava Products through TACW Innovation Hub
- Enriching the student outreach Programmes.
- Organizing Intercollegiate Cultural meet.
- Organizing National level seminar/ conferences/IPR webinars
- Strengthening of Placement Cell and alumnae Cell.
- Academic Audit, Energy Audit and Green Audit by IQAC