



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		THEIVANAI AMMAL COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. A V Aruna Kumari
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04146259674
Mobile no.		9150200522
Registered Email		info@tacw.in
Alternate Email		principal@tacw.in
Address		CHENNAI - TRICHY TRUNK ROAD SALAMEDU, VILLUPURAM
City/Town		Villupuram
State/UT		Tamil Nadu
Pincode		605401

<b>2. Institutional Status</b>																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	24-Feb-2009																														
Type of Institution	Women																														
Location	Rural																														
Financial Status	Self financed																														
Name of the IQAC co-ordinator/Director	Ms. S Akila																														
Phone no/Alternate Phone no.	04146259294																														
Mobile no.	9150200522																														
Registered Email	info@tacw.in																														
Alternate Email	principal@tacw.in																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.tacw.in/uploaded_files/AQAR-2018-2019.pdf">http://www.tacw.in/uploaded_files/AQAR-2018-2019.pdf</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.tacw.in/uploaded_files/ACADEMIC%20CALENDER%202019%20-%202020.pdf">http://www.tacw.in/uploaded_files/ACADEMIC%20CALENDER%202019%20-%202020.pdf</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>90</td> <td>2003</td> <td>16-Sep-2003</td> <td>15-Sep-2008</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.08</td> <td>2012</td> <td>05-Jul-2012</td> <td>04-Jul-2017</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.20</td> <td>2019</td> <td>28-Mar-2019</td> <td>27-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	90	2003	16-Sep-2003	15-Sep-2008	2	A	3.08	2012	05-Jul-2012	04-Jul-2017	3	A	3.20	2019	28-Mar-2019	27-Mar-2024
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3	A	3.20	2019	28-Mar-2019	27-Mar-2024																										
<b>6. Date of Establishment of IQAC</b>	05-Apr-2004																														
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
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**No Data Entered/Not Applicable!!!**

L::asset('/', 'public/').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status)}}}

[View Uploaded File](#)

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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**No Data Entered/Not Applicable!!!**

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

**16**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**Yes**

If yes, mention the amount

**71500**

Year

**2019**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**No Data Entered/Not Applicable!!!**

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes				
<b>No Data Entered/Not Applicable!!!</b>					
<a href="#">View Uploaded File</a>					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Council &amp; External IQAC Meeting</td> <td>06-Mar-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Council & External IQAC Meeting	06-Mar-2020
Name of Statutory Body	Meeting Date				
College Development Council & External IQAC Meeting	06-Mar-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	06-Mar-2020				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2019				
Date of Submission	31-Dec-2019				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>The Institute implements the e Governance with fully automated cloud based Mastersoft ERP Solution. It aims to provide a solution that enables institutions to meet the various demands of stakeholders in the education sector. At present, TACW is moving towards process of paperless practices for academic and administrative functioning. The entire student and faculty details are maintained and it connects the data from various sectors of the college. The Management Information System within the college is passed as e - communication. It has various modules, designed for different operations in the college to function in their administrative processes. Significance of e Governance System</p> <ul style="list-style-type: none"> <li>o Reduction of manual work.</li> <li>o Synchronizing of operations of Academic and Non Academic department.</li> <li>o Generation of reports/ receipts/ drafts for all modules.</li> <li>o</li> </ul>				

Secured Data. o Affordable Customization. o Usage of Modern Web Technologies. It has various modules designed with different operations in the college as follows: ADMISSION MODULE • Online Admission • Online fee payment • TC, Bonafide, Course Completion Report EXAMINATION MODULE • Subject Definition Allocation • Student Course, Exam Registration and Attendance • Test Running Activity • CIA ESE Mark Entry, Valuation, Galley • Result Processing Result Publication • ESE Marksheet Result Analysis • Online Examination ACCOUNTS MODULE • Entire Accounts Detail • Daybook, Ledger Report • Trial Balance, Balance Sheet • Cost Center Report PAYROLL • Faculty Details • Salary BUS MANAGEMENT • Vehicle Data • Fuel details • Vehicle Renewal Details • Bus Student's Information STUDENT ATTENDANCE • Student attendance • Send SMS to the parents HOSTEL • Hostel Student Details • Hostel Student Attendance ESTABLISHMENT • Faculty and Non Teaching attendance • Leave Records FACULTY • Faculty Profile STUDENT ADMINISTRATION • Student's Diary Cloud • Exam intimation in CIMS • Class Time Table STORE • Department Wise Store register ITLE ( Interactive Teaching and Learning Education) • Online ESE Online Examination • Online CIA • Online Time Table • Online classes are conducted through Microsoft Teams • Online Course Registration • Online Assignment • Online Result Publication • Statutory Body Meeting/Faculty Meeting conducted through Microsoft Teams VISITOR RECORD • College visitors Details • Material in and out Register DISPATCH • Dispatch In ward • Dispatch out ward DAILY REPORT • Faculty and Non Teaching - Daily Report FEED BACK • Faculty feedback by Student LIBRARY • Online Public Access Service • Bill Register • Circulation Register • Periodical Register • QR Code generation • Accession Register • Import Student from Academic OTHER SERVICES • Website • YouTube Channel • Generation of Identity Card • SMS send to the students for all programmes Data is stored in cloud and data retrieval is possible from any administrative office in the college. The entire examination works are done with the

software from April 2020. The library is fully automated and facilitated by Mastersoft ERP Software, a cloud based automation system, user friendly, multiuser package for computerization of all the in house operations of the library.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Null	Nil	Null

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The college adopts a feedback system for the overall development of the college. Feedback collected from Students, Parents, Alumni and External Experts to measure the attainment of the learning outcomes. IQAC ensures the implementation of the improvements in the academic processes. Feedback system is designed to collect semester-wise student feedback, exit poll and alumni feedback on graduation day and alumni meet. The curriculum is reviewed once in three years and updated every year to meet the emerging needs of students and other stakeholders. Feedback from students, alumnae and Heads of the department are analyzed which forms the basis for future plan on academic teaching and learning process. The consolidated feedback report was discussed in the IQAC meeting and the recommendations are implemented in the curriculum revision, infrastructure, etc., The consolidated feedback report is reviewed by IQAC coordinator and forwarded to the Principal. Based on the feedback required modifications are carried out in the curriculum, teaching learning process evaluation. Expert Feedback is collected from external experts in Board of studies, Academic Council and examiners on curriculum and evaluation process. Feedback forms also will be sent through post or mail and collected. Faculty Feedback from faculty is also collected before curriculum revision. This will be discussed collected in the department meeting conducted. Alumnae Feedback from the alumnae is collected at the time of alumnae meet on graduation day. These feedback forms are consolidated by the alumnae coordinator, analyzed by IQAC for further action. Exit poll Parent's feedback is collected at the end of the year as exit poll manually through final year students. The updated curriculum was taken to Board of Studies in the departments and later to the Academic Council of the college for approval. A report on academic up gradation by faculty in the form of department report annually for college day report and management incentive is used for faculty performance appraisal. Every semester the performances of the new teachers are assessed by collecting feedback from HoDs, it will be used to check the quality of the teachers and to improve in the forth coming years. To assess the leadership quality and the contribution of the HoD for the progress of the department, feedback collected from the department faculty. Required guidance was given to the HoDs by the Principal for the development of the college. As part of quality sustenance, the IQAC follows benchmarking exercise by visiting reputed institution as part of assessment.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2231	308	56	33	20

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

**OBJECTIVES** The objectives of the Mentor System: • To help the students understand the challenges and opportunities in the College. • To encourage the students by showing the best outgoing students as a role model. • To minimize student's dropout ratio. • To enable the parents to know about the performance of regularity of wards **PROCESS** • The college has mentoring system to mould the student's bright future. • In mentor system, each student is assigned with mentor. Each faculty member is the mentor of a group of 20 to 25 students allocated by the Head of the Department. Those faculties will continue to be the mentors for the same group of students till their graduation. • The mentor provides enough support, confidence and motivation towards the progression of students in academic, co-curricular and extracurricular activities. • Students are admitted with diverse skill set and learning attitudes, the college takes responsibility to identify the learning levels of the students. • The mentor provides guidelines and motivation to their further progress during their course period. • Student diversity is catered through Academic counselling at the time of admission. • Student progression is monitored through ward tutor mentoring, academic and personal counselling. • Mentoring system to counsel the students by ward tutor, and appointed external counselors for counseling twice in a week. • Ensuring regularity and punctuality of students through counseling sessions. • Mentor to meet the group of students at least twice in a month. • Students can meet the mentor at any time during their free hours to get guidance. • Maintain a mentor-mentee detail progressive record of the student. • After completion of CIA exams conducting parent teacher meet, to explore skill processed by the students to their parents and give proper guidance how to improve their skills. • Some of the common issues identified during counseling are lack of concentration, focuses on studies, Irregular to class, exam fear, coping skills, decision making, self-confidence, depressions, confusions, handling relationships in personal and family life, problems faced in the society. • The overall performance of the student is analyzed by monitoring through this Mentoring System to improve their pass percentage. • It is reported better way of understanding and dynamics between the students and faculty.

**OUTCOMES OF THE MENTOR SYSTEM** a) Creates improvement in student-teacher relationship and academic performance b) Attendance percentage of the students has increased to greater extend. c) The number of detainment of students has decrease consistently.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2539	109	1 : 23

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
109	71	38	38	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
6	2513	0.239

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<a href="http://www.tacw.in/uploaded_files/PO%20PSO%20CO%202019-%202020.pdf">http://www.tacw.in/uploaded_files/PO%20PSO%20CO%202019-%202020.pdf</a>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="http://www.tacw.in/uploaded_files/2.7-feedback-2019-2020.pdf">http://www.tacw.in/uploaded_files/2.7-feedback-2019-2020.pdf</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
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Name of the teacher getting seed money

Nil

[View Uploaded File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

**3.2 – Resource Mobilization for Research**

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

4572500

**3.3 – Innovation Ecosystem**

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

**3.4 – Research Publications and Awards**

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
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0	0
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### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View Uploaded File</a>	

### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Null	Null	Null
<b>No file uploaded.</b>			

### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View Uploaded File</a>						

### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View Uploaded File</a>						

### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
140	145.44

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Mastersoft ERP	Fully	V 2.0.4	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	350	4	1	1	1	15	10	200	0
Added	0	0	0	0	0	1	0	0	0
Total	350	4	1	1	1	16	10	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College You Tube channel	<a href="https://www.youtube.com/channel/UCaaFmLEIfJ3zOcAIsaJHFCg/videos">https://www.youtube.com/channel/UCaaFmLEIfJ3zOcAIsaJHFCg/videos</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19000000	19623126	35000000	35246803

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Computer lab AMCs for critical equipment and networking Lab equipment is maintained by the dedicated technicians in the labs on a periodic basis during the year. Network Security, Server Maintenance and Backup Risk Management Server, and also USB protected by password. Camera Surveillance for the server. Science labs Stock registers are verified and new equipment orders are placed annually in the beginning if every year. Do's? Don'ts are displayed in the lab. Library Cleaning of library is outsourced, separate attender is appointed to clean the dust in books, racks, table, PCs, gadgets and registers. Once a year back volumes of magazines, torn books are identified and given for binding. Seminar Hall Auditorium The Campus has state-of-the art fully air conditioned and acoustically equipped auditorium with 650 seating capacity, and also a well furnished seminar hall with 50 seating capacity where students can enrich the learning experience though video conferences, seminars and workshops. There is also a spacious recording room and a board room with necessary gadgets. Sports Cleaning of the playground is outsourced, the ground markings based on the requirement of the game is done by sports students and attenders under the supervision of physical director. Physical education hour within the time table of first year UG students ensures physical activity and exposure to sports. Daily sports practice is carried out from 2.45 pm to 3.45 pm. in the ground and also utilized on special occasions such as Sports meet, Republic day, Independence day etc. Class rooms Classrooms are allotted based on the strength of the students and ensuring minimal mobility of the students between class hours Fixed room allotment is preferred for the final year students as all are major subjects and only faculty change for consecutive hours. Transport 22 buses ply on 15 different routes including Panruti, Kadampuliyur, Neyveli, Vadalur, Ulundurpet, Thirukovilur, Gingee, Thiruvakkarai, Tindivanam, Ananthapuram, Tirukoilur, Pondy, Mugayur, Kedar, Enbalam, Nellikuppam, Mangalampettai, Villupuram, kooteripattu, Virudhachalam and Vettavalam. They provide easy access for rural students without frequent public transport system. Transport facilities are extended to service club activities, field visit etc. Hostel The College Hostel is established with the motto of providing safe and secure stay for the outstation students. It has 44 rooms accommodating students and 13 faculties. The following facilities are available in the hostel to create a homely environment for the inmates Living Room 44 Dining Hall 1 Reading Hall 1 Recreation hall with Home theatre and Music system 1 Administrative Office 2 24 hours Medical Care Gym with Latest Equipments. Internet Connectivity Home Theater Music System Canteen The College has Canteen facilities which supplies nutritious food - breakfast, lunch, snacks,

beverages, cool drinks and fresh juice and provide at subsidized rate. Stationary requirements are available in the College Stores Solar Panels Installation of solar panels in educational helps in combating the harmful emissions of greenhouse gases and thus helps reduce global warming. Total No of Solar Panels- 157 no's and Total Solar Panel Sqft-3768Sqft.

[www.tacw.in](http://www.tacw.in)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	5

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					

[View File](#)

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Academic Bodies Student representatives contribute to the curriculum development process along with Academic and Industrial experts in the Board of Studies and Academic council meetings in their discipline to present their perspective of the curriculum. College Student Council The college has vibrant students' council with elected chairperson, vice chairperson, and selected office bearers for each department. The council is devoted to help students realise their potentials. College Student Council is actively involved in the conduct of various activities and programmes on the campus. The activities include Council Inauguration, Fine Arts Programmes, contribution to charity homes and celebration of national festivals like Independence Day, Republic Day, Teachers Day, Women's Day, National Science Day, Religious Harmony Day, Thanksgiving and Farwell. Department Association Activities The student council members monitor the students discipline on campus and implement the disciplinary rules among the students. They monitor the late arrival of students and maintain register. Fine Arts The Fine Arts committee encourages students' participation in performing arts and organises the Teen Talents Day for I UG students, monthly cultural programmes for I, II and III UG students, and also Inter departmental cultural programmes. Contribution to Society The Students' council takes initiatives in helping the needy people. They motivate students to donate to old age homes, orphanages, deaf and dumb schools, association for blinds and Government schools. They also contribute to



children's welfare fund, corpus fund, Indian Armed Forces Fund. This year 2019-20 our students donated inverters to St. John Society for development, Villupuram. Band Troop The college has an active band troop that is constitute of students musicians. College also offers the Band music as vocational course. The band music troop performs during programs to honour the chief guest and they used to perform in sister concerns on request. Extension Activity Student Representatives are nominated for each service club to lead the outreach activities to achieve the goal of rural empowerment. Students volunteer themselves to the service of rural people by registering in any one of the nine service clubs. To create a social change our Extension clubs organize various programmes on environmental issues, women empowerment, blood donation, child abuse, pulse polio, road safety and cancer awareness. Physical Education The department of Physical Education plays a vital role in our college by imparting vigorous training. Sports secretary and her team take a lead role to conduct various on campus sports events and sports day. Our students have excelled in various games and brought laurels to the institution. Students Open Forum and Study Circle Students open forum and Study circle are the forums that organise discussions and presentations for UG PG students on recent developments in their discipline and burning issues related to women, education and society to spread awareness in the young minds.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

TACW Alumnae association was started in the year 1995. It intends to track the alumnae and connect with them after college to build up continuing bond with the Alumnae, the Institute takes steps and has collaboration with the Alumnae for mutual benefits and support. After college day celebration lamp lighting ceremony is held to inaugurate the Alumnae Association. Each student registers with the departments as alumna in their final year and totally 852 alumnae were entered into alumnae association this year. The alumnae meet is organised on 22nd February 2020. The alumnae are invited through newspaper advertisement, digital media through Facebook and Website, formal invitation is also sent to students through letters and phone calls. Alumnae registration is also done through college website. On the day of Alumnae Meet around 400 alumnae were participated and extend their gratitude and veneration for the college. Well settled alumnae are invited to share their experiences with the institution as well as in the work place. Cultural programme, discussion and connecting with the other students take place followed by management sponsored lunch. The alumna takes home the pleasant memories and a small memento as a token of love. Alumna of our college contributes to curricular development by being a part of Board of Studies and Academic Council of the college and also through feedback. The Board of studies invites well placed alumna in industries to provide their inputs in the framing of syllabi during the board of studies meeting. Outgoing students and alumnae feedback focus on the part of curricular revision process to strengthen the syllabus. • Alumnae are invited to act as the speaker, resource persons and participants of workshop or seminars. Well placed alumnae suggest the fellow alumnae regarding career guidance and job opportunities. Every Alumna expresses their job experience to the present students to give exposure on work places.

5.4.2 – No. of registered Alumni:

852

5.4.3 – Alumni contribution during the year (in Rupees) :

511200

5.4.4 – Meetings/activities organized by Alumni Association :

08.12.2019 and 22.02.2020

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The activities of our College are decentralized for the holistic development. The Chairman and Secretary are looking after the works such as obtaining Government approval, land acquisition, building construction, staff recruitment, public relations, etc. The college activities are decentralized to the offices of the Registrar, Principal, Vice-Principal, Controller of Examinations, Administrative officers and HoDs. Practice I: Outreach Program The decentralized administration and participatory management is evident in the conduct of extension activity of our College. As a part of service to the community development, the college aims to create social awareness among the students and teachers and to transfer the knowledge and skills to the rural community. The objectives of TACW Outreach Programme are to interact with rural people, analyse various forces operative in the society and to induce attitudinal changes on Literacy, Health hygiene and Women empowerment. All the departments of the college have a club to initiate a sense of responsibility and leadership commitments among the students. Participating in the extension activity is mandatory during the first year and minimum of 60 hours has to be earned for getting 1 credit in the first year. There is also extra credit earning option by continuing in the II year. The topics are given for theory and practical activities of all the clubs and evaluation methods are given. These matters are discussed in the Board of Studies and passed in the Academic Council. Extension coordinator, Faculty advisors work along with Dean (S) and plan the activity for each club at the beginning of the year. The management plays an advisory role by motivating the students to do well. The second and fourth Saturday of every month is a holiday for the college which is utilized for extension activity. Buses are arranged under the supervision of Administrative Officer to ply the students along with Faculty advisors to the Villages as per plan of activity. The major outcomes of the extension activities of the students in the Villages such as Mundiampakkam, Kosapalayam, V.Ariyalur, Kolathur, Thumbur, Sanimedu in Villupuram District have created social awareness and improved the life style of the people. Practice II: Best Outgoing Student Award The objective of this activity is to identify the student with excellence in both Academic activities such as performance in End Semester Examination, Attendance, Summer Internship Programme, participation in seminars, online course enrollment, Research projects and extracurricular activities such as Sports and Cultural. All the Administrative Officers and Heads of the Departments are involved in the process of identification of the best outgoing student based on the above said criteria. The major outcome of this practice to ensure overall development of a student and the College as a whole.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The IQAC adopts its own curriculum is placed for approval by the department

in the Board of Studies (BOS) which is constituted as per prevailing norms of the Thiruvalluvar University that includes members from industry, representation from students and alumni. It is then placed for approval in the Academic Council. The curriculum is, thus, finally evolved after incorporating the suggestions from members of the Academic Council. The status of autonomy helps the college to restructure the curriculum with due consideration of suggestions from stakeholders in order to make it relevant to contemporary times. In accordance to UGC guidelines POs, PSOs, COs and LOs have been developed for achieving the quality policy, vision, mission and goals of our College. The course profiles are designed to render contemporary knowledge and skills for empowering rural women. To achieve its PO, PSO and CO, skills such as Critical thinking, Effective communication, Ethics and effective citizenship, self directed and lifelong learners are incorporated in our Curriculum.

Library, ICT and Physical Infrastructure / Instrumentation

Library is fully computerized with bar-coding technology and stocked with 26,688 volumes of title 17,781, 15 International Journals, 6 Magazines, 55 Journals and 365 digital Database in the field of Arts, Science and Social Sciences. INFLIBNET-N-List access, full text of e-Resources, OPAC, Wi-Fi LAN facilities and thesis section are added to promote research and learning experience. Fully automated, e-books, e journals, commendable number of books, many rare books, separate reference for UG, PG and Research, ERP, browsing centres, computer labs, ACIC Instrumentation lab, FIST labs and library.

Examination and Evaluation

The COE office has its exclusive software to manage from online registration to downloading results and verification. Continuous Internal Assessment and time bound entry of marks in the CoE Office portal by the faculty, e-hall ticket, publication of results in a short duration, Online test components, Online Semester Exams are maintained in the Mastersoft ERP portal. Hosted on a highly secure cloud, the system is robust and able to handle large volumes of institutional

	<p>data with a proper back-up disaster recovery system. Conduction of one online test using the software developed by the students.</p>
Teaching and Learning	<p>The college adopts suitable ICT teaching-learning methodology, systematic assessment and evaluation method and a widespread approach towards holistic development of the students. Library is fully equipped with e-books, e-Journals, INFLIBNET etc. The academic calendar is framed in the beginning of the academic year for a systematic functioning and enables the Teacher to prepare semester plan for the courses taught before the commencement of classes. All programmes have the formal pedagogy of teaching and learning within the curriculum with stipulated marks and grades such as assignments, seminars, projects, field trips, industry visits, internship, lab work and taking up courses in MOOCs.</p>
Admission of Students	<p>Theivanai Ammal College for Women (Autonomous) has a well-defined admission procedure which is backed by end-to end digital platform. The admission process adheres to the reservation policy of the State Government of Tamil Nadu for admission into various courses. Admission is done on merit-basis. Preference is given to socially and economically marginalised sections and physically challenged applicants. Admission Committee is formed for preparation of prospectus, drafting admission application form, rendering counselling for admission, scrutiny of admission application forms and preparation of merit list. Admission to research courses is done on the basis of entrance test and merit list.</p>
Industry Interaction / Collaboration	<p>The curriculum of both UG and PG has a component of internship. Hence all students have to undergo a month of internship and get the practical exposure from various internship training providers such as Banks, Insurance Companies.. At the end of Internship, students submit report and viva voce conducted. It comes under extra credit earning provision. All departments regularly organize guest lectures, endowment lectures, seminar, conferences, workshops and other academic activities in collaboration</p>

	with industry. A representative from the industry is always a part of curriculum development of the college.
Human Resource Management	Recruitment process is done by Registrar Office. College Administrative Offices are in constant interaction with the faculty and staff as required for the activities of the college. Faculty Training and Development Programmes, Orientation Programmes on Autonomy are organised by the Administrative Officers for the staff and students. IQAC plays a vital role in bringing out a report on Academic Staff Performance and strategies to maximize the potential of the human resources. IQAC collects monthly self-appraisal form from the faculty through HODs and submits them to the management based on the academic and research performance of the staff.
Research and Development	Research and Development cell of the college evolves policies, introduces research programmes, trains faculty and students in writing research proposals, motivates faculty to register for the Ph.D. programme, publish papers submit research proposals for funding from external agencies. Programmes like DST INSPIRE Science Camp, seminars on intellectual property rights, entrepreneurship, and research methodology are organized as per the guidelines of IQAC. Our College received a grant of Rs. 45 lakhs from DST - FIST for establishment of Central Instrumentation Facility and received grant from TNSCST, Chennai. Consultancy services are rendered by Entrepreneurship Development Cell, DST-FIST Central Instrumentation Facility, TACW Innovation Hub and TACW Software Development Cell.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Secretary and Registrar collect budgets from various departments/offices for fund allocation at the beginning of the academic year. All the activities are processed through ERP. At the end of the year, departments and offices are expected to submit a detailed report to the management on various planning and development activities with the resources utilized through the ERP.

<p>Administration</p>	<p>The college has a data base management system viz., Mastersoft ERP covering various aspects of academic and administration. Student attendance, continuous internal assessment mark entry, registration for further programs and purchase of various requirements of departments and offices are effectively and efficiently managed through ERP. This system enables a foolproof mechanism for documenting, monitoring and controlling various transactions which are financial, academic and administrative in nature. There is also a provision for online payment. Registration of optional papers are also given online.</p>
<p>Finance and Accounts</p>	<p>Finance section looks into the submission of duly audited statements of sources and application of funds for the respective academic year through Tally Software. The finance committee prepares the budget for the academic year by taking into account the requirements of the departments and various offices. The budget is presented before the Governing Body for its approval. The committee approves the raising of funds and utilization of the same as per details specified in the budget. Income and Expenditure are closely monitored by the Secretary, Chief Financial Officer and the Principal. The proper procedure for the purchase has been adopted by the college with the help of ERP. Various checks and balances are created for well-defined and monitored purchases according to the various requirements of the college with the help of the purchase committee. Fund requirements which are not budgeted but required on special permission are usually considered on the basis of the importance.</p>
<p>Student Admission and Support</p>	<p>The college admits students based on merit and preferential options in admission for young aspirants from the marginalized sections of the society. One of its chief focuses is empowering students from marginalized section of the society especially, the SC/ST, to face the challenges in life with dignity. Student Support is facilitated through training and development cell which conducts training programmes and campus interviews for career</p>

development. 50 reputed companies visit regularly and around 300 students are recruited while 700 students pursue higher studies. Counselling cell for solving personal and health problems with a Counsellor. Gender issues and student's grievances such as academic and other requirements are dealt with suggestion box. Financial support to the needy and deserving students provided through Student welfare Fund and full fee concession for sports students by Management. In addition college arranges government scholarships health Insurance for the students.

**Examination**

Use of all infrastructural facilities for the conduct of examinations which include computer systems, heavy-duty printers, scanners, exclusive software and vigorous checking mechanisms. Complete automation of all examination (CIA and ESE) related works such as registration, issue of hall ticket, online entry of marks, generating mark lists and online transcripts, internal marks entry into the ERP by teachers. End Semester Examination results made available online through Student Portal.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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**No Data Entered/Not Applicable !!!**

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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**No Data Entered/Not Applicable !!!**

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
109	109	99	99

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
19	4	4

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit are conducted by our own staffs and it is carry on regularly at day to day events by measuring and verification of financial transactions by the method of internal check and pre release audit. All financial transactions have been carried out with proper approval of our college higher authority after making multiple depth scrutiny. Statutory auditor who is duly approved by the governing body will complete the process of statutory audit and assure the institution of various compliances. In our college have been framed and followed in discussion with Chartered Accountant firms and financial expert, in order to obey and meet all statutory obligations, financial disbursal and efficient utilization of funds. The entire system of auditing comes under the follow up of the campus treasurer office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
TACW	271755	Creation of endowment fund for Best Outgoing Student award, Scholarships for economically weaker students, Sports concession and merit scholarships for advanced learners, seminar grant
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority



Academic	No	Nil	Yes	Principal and IQAC Team
Administrative	No	Nil	Yes	Principal and IQAC Team

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meeting is conducted regularly after CIA Test I and II to discuss about the Academic Performance of the students. They support the management with their valuable feedback on curriculum, statutory body and various facilities in the college. Some parents are also the alumni of the college henceforth they are actively involved in various activities of the college. Parents-Teachers Meeting is arranged for final year students to create awareness of students and parents for higher education with active participation. Parents are supported and accepted to send their daughters for Off Campus Participation such as Paper Presentation, Poster Presentation, Co-Curricular Activities etc,

#### 6.5.3 – Development programmes for support staff (at least three)

An Orientation Programme was conducted for Drivers Attenders in the Topic "Road Safety" on 03.10.19 in the college Auditorium. A Hands on Training was conducted to Service Attenders Sweepers in the Topic "Environment Management" on 04.11.19 in the college Auditorium. A Hands on training was conducted to Office Assistances, Lab Assistances Library Assistant on the Topic "Introduction to MS Office" in BPO Lab on 06.12.19. An Orientation Programme was conducted to Non -Teaching Staff Members in the Topic "Life Style Management" on 08.01.2020 in the college Auditorium.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post graduate courses started. As per the Dean Research (coordinator) suggestion received grant from UBA, New Delhi, sanctioned of Rs. 50,000/- and three faculty members were received funds (Rs.22,500/-) from TNSCST, Chennai. IQAC cell developed to act as a mechanism to monitor academic and research activities.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

#### **7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Group Discussion on How literacy helped career guidance for rural women	19/10/2019	19/10/2019	83	Nil
Rally on maternal mortality, breast cancer and feeding	12/10/2019	12/10/2019	93	Nil
Discussion on the Problems faced by senior citizens in India	19/10/2019	19/10/2019	93	Nil
Awareness of infertility & its precaution	30/11/2019	30/11/2019	93	Nil
Awareness Programme on AIDS	21/09/2019	21/09/2019	204	Nil
Lecture on the awareness of Cancer and Breast cancer among Rural women	19/10/2019	19/10/2019	89	Nil
Enhance the skills that assist Women Development	25/01/2020	25/01/2020	87	Nil
Discussing about safety of women child	25/01/2020	25/01/2020	98	Nil
Discussion about the women safety and womens laws	08/02/2020	08/02/2020	98	Nil
Importance of Women Health and Benefits of Yoga	10/08/2019	10/08/2019	94	Nil
Orientation on Government Schemes which promotes women education	10/08/2019	10/08/2019	83	Nil
Rally on Women's Education	07/09/2019	07/09/2019	83	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solar panels initiatives are introduced solar power generation using solar panels and to generate electricity from renewable energy source to reduce environmental pollution. Solar plant has been already installed occupying a significant terrace space of Auditorium. Consequently, the demand for greater supply of electricity has led to the installation of 310 KVA. Power requirement met by renewable energy sources - 250KWH per day/7520 KWH per month Total power requirement - 150540 KWH Renewable energy source - SOLAR (The Process has initiated, it is conditioned by 2018) Renewable energy generated and used - 3986 KWH per month (September 2019) Energy supplied to the grid - YES (2.64 Percentage)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
INDUSTRIAL VISIT / STUDY TOUR	13/06/2019	Prior permission will be obtained from Parents/ Guardian before taking students to industrial visit/Study tour.
RAGGING	13/06/2019	According to Supreme Court of India if any incident of ragging comes to the notice of the authority, the concerned students shall be given liberty to explain and if the explanation is not founds satisfactory, the authority would expel the students from the

		institution.
POSSESSION OF CELLPHONE	13/06/2019	Possession and usage of cell phones on the campus, in the college bus or hostel is strictly prohibited.
IDENTITY CARD	13/06/2019	Students should wear their ID cards while they are on campus. This should be strictly followed by all the students.
EXAMINATION REPORT	13/06/2019	Students are expected to take all the tests without fail. Absenting themselves without prior permission is punishable and such case will be dealt with seriously. Performance of the students will be communicated to the parents / guardian through report card, which has to be sign by the parent and returned. Failure to submit the card in time and loss of progress card will be viewed seriously.
HOSTEL STAY	13/06/2019	Students are not permitted to stay in the private Hostels / Rooms / Houses outside the campus.
NOTICE BOARD	13/06/2019	Students are expected to read regularly the notice displayed on the college notice board. Ignorance of any notice thus displayed will not be accepted as an excused for failing to comply with the direction or instructions contained in it. No notice of any kind should be circulated among the students or pasted on the notice board without Directors approval.
ATTENDANCE	13/06/2019	Candidate will be committed to take ESE for any semester, if secures not less than 75 of attendance during the

		<p>semester. If 74-67, condonation fee rupees 250 to be paid, if 64-55, students has to compensate the shortage of attendance in the subsequent semester besides earning the required percentage in that semester. She takes the examination of both the semester papers together at the end of later semester. If it is less than 55 in any semester, students has to redo the course by rejoining the semester in which the attendance is in shortage. Married women students 55 attendance required.</p>
MISBEHAVIOR	13/06/2019	<p>Students are advised not to have intimate relationship with other than family members without the knowledge of their parents / guardians. If any such matters come to the knowledge of college authorities and proved, disciplinary actions will be taken on such students.</p>
GENERAL RULES CONDUCT	13/06/2019	<p>Students College takes utmost care in maintaining discipline and decorum on the campus. Discipline At 9:20 am and 1:20 pm, when the first bell rings, the students are expected to be seated in their respective classrooms. On entering the class, students should observe strict silence and get-up quietly as the lecturer enters the class and keep standing till the latter sits or desires them. At 9.30 am when the prayer song is played on the PAS students and teachers in the class to remain</p>

		standing in silence. Students are expected to attend the classes with the required textbooks and materials.
DRESS CODE	13/06/2019	Students should come neatly and decently dressed either in half saree or Saree or Chudithar with shawl properly pinned.
STUDENTS COMPLAINTS AND GRIEVANCES	13/06/2019	Students with genuine complaints and grievances can approach the ward tutor / HoDs. Confidential complaints can be deposited in the suggestion box, which will be dealt with by the authorities.
DISCIPLINE COMMITTEE	13/06/2019	Disciplinary Committee deals with student discipline on the campus and recommends action to be taken on the students involved.
LAPTOP	13/06/2019	Usage of laptops is allowed for academic purposes with prior approval from the college authorities.
BONAFIDE CERTIFICATE	13/06/2019	Bonafide Certificate will be issued to the students on application, applied at least two days in advance.
VALUE EDUCATION	20/07/2019	(1) VALUES IN LIFE: To enable the students to understand the need and importance of Value Education and Education for Human values, identify Social, Cultural, Ethical and Family Values, and Cherish the Values by practice. (2) GLOBALIZATION AND VALUES IN FAMILY LIFE: The students will be able to acquire the skill necessary to transfer into complete human Develop Goal Personality to Preserve the Mental Health, Hygiene and

overall family values.  
 (3) FAMILY LIFE  
 EDUCATION: Students will be able to acquire the skills necessary to develop and maintain stable relationship understand the values of family life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green practices on campus include litter free campus, green landscaping with well-maintained lawn, trees and plants. 2. The ten acre campus has cemented passages for the entire campus entrance. 3. All vehicles and buses are parked in the parking lot adjacent to the gate. 4. Switching-off lights, fans, air conditioners and computers when not in use are the eco-friendly practices adopted in the college. 5. Bicycles: The students are encouraged to use bicycles to come to the college. 6. Green Landscaping with Trees Plants: Campus has around 350 plants including herbs, shrubs and big shady trees with lawns as well as beautiful trees planted all over the campus as pollution free campus, ultimately it gives a pleasant feeling for the students to learn and for the faculty members to work. Impetus is given for plants ,Trees, Herbs like Mangifera indica, Syzygium cumini, Artocarpus heterophyllus, Delonix regia , Azadirachta indica , Saracaasoca , Mimusops elengi Maulsari, Ocimum tenuiflorum, Millingtonia hortensis, Annonasquamosa Calophyllum inophyllum, Ixora coccinea, Artocarpus altis, Manilkara zapota, Grevillea robusta etc. College has organized activities such as Swachh Bharat Abhiyan, plantation drives etc through environmental club and NSS College also has separate herbal garden in the campus which is helpful for interdisciplinary research. Lawns are equipped with sprinkler system and drip to reduce water wastage less consumption of electricity for regular watering.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I 1. Title of the Practice: Best Library User Award 2. Objectives of the Practice ? To strengthen the reading habit and to enhance the overall development of the students. ? Help students to become informed and involved citizens who can determine and guide their own destinies in a democratic society. ? Help students develop skills of critical reading by teaching competence in newspaper reading. ? To improve the confidence of students to participate in inter-college quiz competitions. 3. The Context News in education is a long standing programme utilized by TACW to bring the excitement of timely real world learning tools to the hostel students on goodwill. Newspapers have been provided to engage students, stimulate creativity, enhance reading skills, and improve academic performance. TACW focuses on encouraging the students to read the newspaper, learn about their community and live a more successful life as well be informed citizen. 4. The Practice Students who actively participate in this programme excelled and came out with flying colors. The other positive impacts of the practice are: ? Students did better on standardized reading tests / Compeering ? Helping the students to enhance the fluency in English language and improving the communication skills. ?

Regular use of this programme positively created an impact on the reading attitude of students. ? Created a desire in young people to read with practical and fun teaching ideas. ? This helped students develop reading skills that they need all their lives. ? It increases students' awareness in the areas of science, technology, globalization, economic status, world issues, sports, government policies, employment, higher studies, and public issues. ?

Newspapers are informative and help the students to compete with their counterparts in metropolitan cities who have better exposure of the current events 5. Evidence of Success A good volume of students from rural region got benefited by the programme. Reading Skills of the students have been increased considerably. The results of above said practice increase the comfort zone in English fluency and attain positive response. 6. Problems Encountered and Resources Required A facilitator has been allotted to take care of news analysis sessions and news discussions among the students. 7. Concluding Notes Reading newspaper is a good habit that provides a great sense of educational value. It carries information about politics, economy, entertainment, sports, business, industry, trade and commerce. With this habit, it will not only enhance student knowledge about general information but it will improve students English Skills and Vocabulary of the students. BEST PRACTICE II 1.

Title of the Practice: Offering Online Courses Through NPTEL and Spoken Tutorial 2. Objectives of the Practice (i) To enhance the quality of learning and teaching. (ii) To meet the learning style or needs of students. (iii) To improve the efficiency and effectiveness. (iv) To improve user-accessibility and time flexibility to engage learners in the learning process. 3. The Context Since 2016, the Indian government has been trying to promote the usage of online education systems and UGC online courses. In 2018, UGC produced the regulations for the UGC online certification courses, as a part of its Digital India initiative. TACW is an academic partner of NPTEL since September 2016. Since July 2017 TACW students are studying various courses offered by NPTEL and Spoken Tutorial. Registration is made mandatory for all the II UG students since 2019. 4. The Practice The following are the practices followed in TACW,

(i) Three hours per week allotted for NPTEL Spoken tutorial courses. (ii) Allotment of faculty in-charge (iii) The three hours are utilized for identification of interested online course, registration, submission of assignment and submission of exam application form and ensuring successful completion of the courses. 5. Evidence of Success (i) Students from rural backgrounds are studying online courses. (ii) TACW students are studying online courses other than their discipline. (iii) It has enhanced self-learning skills of our students (iv) It has enhanced job skills of our students 6. Problems Encountered and Resources Required (i) Lack of Motivation in Students during the initial stage. (ii) Digital Literacy and Technical Issues faced by the students. (iii) Lack of In-person Interaction. 7. Concluding Notes Online courses offer scheduling flexibility, lower total costs, a more comfortable learning environment, pacing options, geographic flexibility, career advancement and improved technical skills of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.tacw.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Area-Identified - "Empowerment of Rural Women" Vision To empower rural women through quality education for the purpose of serving the humanity with social responsibility and leadership commitment. Academic Excellence Quality education is rendered to the rural students through well defined curriculum. Contemporary



theory courses and skill oriented lab courses create employability and knowledgeable workforce. Rural and women oriented courses strengthen the understanding of students in facing with challenges in daily life. Project work as part of curriculum inculcates logical reasoning analytical skills and research aptitude. Soft skills train the rural women students in interpersonal communications, team building and decision making. Courses across the disciplines especially Computer based courses create empowered youth to undertake careers based on technology. Introduction of post graduate, research programmes, and discipline based Add-On Course is a bold step to empower the rural women students of Villupuram region to step into the less travelled path.

Women of Character Activities such as Charity for poor and downtrodden, awareness on women's rights and gender equality, celebration of National festivals. College student council functioning instills democratic values and NCC parades embolden the youngsters on campus. Employability Employment Opportunity Career Guidance Programme is conducted for the students to get opportunities in On and off campus placement drive help students to get placed from the portals of the college. Entrepreneurship training instills courage to venture into self-employment. Service to Community Extension activities are mandatory to UG students to adopt villages and 'learning by doing' experience inculcate the value of service to society through awareness programmes based on 9 service clubs. It enables each student to participate for 60 hours for the whole year and 100 percent attendance required for completion of part-V in all clubs. Service learning programme for PG students is included in course profile. Developing leadership Skills Leadership training programme arranged for all office bearers in college student council with external expert moulds the students for the leadership roles. Excellence in Sports College concentrates and encourages the sportsmanship for offering Management sponsors through 100 fee concessions and free boarding. Sports students have received Form-III certificates for representing in sports at University level in the Inter-University Competitions. College organizes inter-collegiate tournaments within the campus and sports day is celebrated. Recognition of merit on campus Management sponsors best department, best student and best library user awards in recognition of contributors towards the institutional goals. Endowment prizes for academic achievements recognize meritorious students. Study abroad awareness, as mark of true empowerment of rural women of this region, study abroad preparation trips to universities in Singapore were arranged by the college. Women Empowerment is witnessed through number of students awarded with UG, PG and M.Phil degrees, number of placements and number of students enrolled for higher studies. As a result, the education is imparted, the college contribute to improve the literacy rate, as 10264 graduates passed out of the campus. Thus the college strives towards its goals of women empowerment through quality education, where educating one woman is educating the entire family.

Provide the weblink of the institution

<http://www.tacw.in/>

## 8.Future Plans of Actions for Next Academic Year

- To Introduce the following programmes ? B.Com International Accounting and Taxation ? Ph.D English ? Ph.D Biochemistry
- Due to COVID -19, implementation for online teaching and examination through Mastersoft ERP solutions private Limited.
- In COVID -19 pandemic situation, planned to implement online teaching and examination through Master Soft ERP solutions private Limited. Effective online teaching will enhance the students' ability even in pandemic period. In online teaching process, teachers will utilize the maximum tools such as smart whiteboard facility, class recording facility, assignment submission, presentation, uploading material, videos related to the concerned topic in class and group discussion etc. To promote effective teaching in online like a regular classroom methods.
- Online Examination system is completely automated by using

CIMS platform- student can do course registration, subject allocation and exam fee payment. Teachers can upload question paper, conduct of CIA ESE, valuation, mark entry, publication of CIA and ESE result. • Planned to conduct virtual Job-fair with multidiscipline industries and schools. • Encourage students and faculty to publish papers in UGC/Scopus indexed Journal. • Collect feedback from stakeholders and implement fourth curriculum revision based on Learning Outcome Based Curriculum Framework (LOCF) and TANSCHÉ. • Conduct online orientation to the students and faculty for teaching, evaluation and Examination process. • Organize Motivational lecture and debate for the students to enhance better teaching and learning system in the college. • To collect faculty feedback from the students through online Google form. • Planned to prepare and send Proforma for Application for Extension of Autonomous Status and Report for Extension of Autonomous Status. • Conduct online Academic council meeting through Microsoft Teams. • Organize International and National Webinars on recent trend topics to create interest in recent areas of research among students through Online mode. • To promote more start ups through TACW Innovation Hub with reputed entrepreneurs. • Planned to prepare proposal for receive research funds from • DBT - Star College Scheme, • DST -Atal Community Incubation Centre 2020, • MHRD's - Skill Vigyan Programme, • DST - Science and Technology Intervention for creating SC HUB in TACW. • DST - Women and Technology Park in TACW